



**BUSINESS LICENSE APPLICATION
FOR PEDDLER/SOLICITOR/TRANSIENT MERCHANT PERMIT
(FOOD VENDING ON PRIVATE PROPERTY AND/OR VENDING OF NON-FOOD GOODS & WARES)**

Applicant Information

Applicant's Name: _____

Permanent Address: _____

E-mail Address: _____ Phone: _____

Driver's License No. _____

Date of Birth: _____

Are you the: OWNER _____ CO-OWNER _____ OTHER _____

Have you ever been convicted of any crime, felony, misdemeanor, or violation of any municipal, state or federal law? Yes _____ No _____

If Yes, please explain: _____

AUTHORIZATION TO RELEASE: I hereby authorize the release of all criminal history on file at the Michigan State Police Central Records Division that pertains to me. Yes _____ No _____

Date: _____ Signature: _____

Requested Permit Type

Annual Permit Monthly Permit Weekly Permit

Business Information

Name of Business: _____

Any assumed business names under which you intend to do business? If so, please list: _____

Business Phone Number: _____

Business Address: _____

Nature of business and the goods, wares, merchandise, and/or services for sale or offered (additional pages may be attached):

Goods & Wares (Description) _____

Other (Description) _____

Proposed Locations:

Non-City owned property (Please specify: _____)
_____)

Does applicant business also own or occupy a commercial premise within the City? Yes ___ or No ___

Describe the Method of Sale, for example, by vehicle, pushcart, foot, trailer, etc.)

Proposed Days of Business/Hours of Operation: _____

Please describe the nature and character of any proposed advertising for the business: _____

If vehicle or other conveyance is to be used, please describe the vehicle: _____

License Plate #: _____ Vehicle ID #: _____

Date of expiration of last license/permit (if applicable): _____

If a vehicle is to be used, have the operator(s) ever had a driving license revoked, suspended or denied in the last three years?

Yes _____ No _____ If yes, please explain: _____

Have you ever had a license or permit required by the City of Cadillac or any other state or municipal authority revoked, suspended or denied in the last three years?

Yes _____ No _____ If yes, please explain: _____

Is this a group license? Yes _____ No _____ If yes, please note all other employees who will be involved in the business:

1. Full Name: _____

Address: _____

Phone Number: (____) _____ Driver's License #: _____

Date of Birth: _____ Employee Signature: _____

2. Full Name: _____

Address: _____

Phone Number: (____) _____ Driver's License #: _____

Date of Birth: _____ Employee Signature: _____

3. Full Name: _____

Address: _____

Phone Number: (____) _____ Driver's License #: _____

Date of Birth: _____ Employee Signature: _____

4. Full Name: Full Name: _____

Address: _____

Phone Number: (____) _____ Driver's License #: _____

Date of Birth: _____ Employee Signature: _____

If there are additional employees who will be working under this group license, please attach a separate sheet of paper with all required information as indicated above for each additional employee and attach it to the application. The signature of each employee is required to authorize release of all criminal history on file at the Michigan Central Records Division that pertains to him/her. Refusal by any employee to give his/her signature for this purpose will result in the automatic denial of this application. Before a license can be issued, the following information must be included with this application:

1. A copy of a valid current state sales tax license, or if exempt, a copy of a current exemption certificate, if required for goods sold.
2. A health card or its equivalent issued by either the county health department or other regulatory agency if food is to be sold.
3. If a motor vehicle is to be used, a copy of the proof of insurance for each car in the appropriate minimal amount.
4. A copy of Commercial General Liability Insurance or equivalent for your business.
5. A two-inch by two-inch picture of all persons licensed under Chapter 28 of the Cadillac City Code and each and every one of their agents or employees.
6. If the business operation involves the use of a cart, stand, booth or other similar structure or fixture to be placed upon the property of another, evidence that the legal owner of that property has consented to the use of the property for that purpose.
7. If the nature and character of the business requires a federal, state, or county license or approval, proof that such license or approval has been obtained and the expiration date of such license or approval.
8. If you are peddling your own goods, are an honorably discharged member of the U.S. Armed Forces and a veteran of any war in which the United States of America has been a participant, please attach a copy of a certificate of honorable discharge from the military, which also shows that you are a veteran of a war.

I HEREBY AUTHORIZE THE RELEASE OF ALL CRIMINAL HISTORY ON FILE AT THE MICHIGAN STATE POLICE CENTRAL RECORDS DIVISION THAT PERTAINS TO ME. I ALSO HEREBY SWEAR THAT ALL STATEMENTS MADE FOR THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND I AGREE TO OBSERVE ALL CITY OF CADILLAC, STATE OF MICHIGAN AND FEDERAL LAWS AND ORDINANCES THAT PERTAIN TO THE CONDUCT AND OPERATION OF THIS BUSINESS. I UNDERSTAND THAT UPON APPROVAL OF MY APPLICATION FOR LICENSING, ALL PERSONS LICENSED UNDER CHAPTER 10 OF THE CITY CODE, AND EACH AND EVERY ONE OF THEIR AGENTS OR EMPLOYEES SHALL PROVIDE A PHOTOGRAPH OF HIMSELF OR HERSELF, WHICH SHALL BE AT LEAST A TWO-INCH BY TWO INCH PICTURE SHOWING THE FACE OF THE PERSON IN A FORM SUITABLE FOR ATTACHMENT TO THE LICENSE UPON ITS ISSUANCE. THE LICENSE SHALL THEN BE DISPLAYED IN A PROMINENT LOCATION AT ALL TIMES.

Date: _____ Signature: _____



Fire Department

200 North Lake Street
Cadillac, Michigan, 49601
Phone 231-775-3114 or
Fax 231-775-1408

BUSINESS LICENSE SELF-INSPECTION CHECKLIST

To ensure safe operation and compliance with the City's adopted fire code, applicants should utilize the following checklist. Depending on the nature of the operation, an actual site visit by a fire code official may be required. To allow business operations to begin prior to a site visit being completed, applicants should adhere to this checklist to minimize any potential business interruptions.

1. If using fryers or producing grease laden vapors, do you have a hood with fire protection?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

2. If you have a hood with fire protection, is the hood cleaning and fire protection system current?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

3. Do you have all required portable fire extinguishers for all hazards present?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

4. Are fuel tanks, including propane, tanks secure and properly hooked up without leaks?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

5. If using a generator, is it at least 20' away from the trailer?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

6. Is your equipment clear of any building and/or structure exits?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

7. Is the exhaust to the hood clear of all buildings?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

8. Are the wheel cocks securely in place?

YES NO **IF NO, DO NOT BEGIN OPERATIONS**

***THIS IS NOT AN ALL-ENCOMPASSING LIST OF CONDERATIONS*
SOME OR ADDITIONAL REGULATIONS MAY APPLY DEPENDING ON THE OPERATION.
FOR MORE INFORMATION CALL THE CITY AT (231) 779-7364.**



TRANSIENT MERCHANT PERMITS UNDER SECTION 10-21(2) OF THE CITY OF CADILLAC CODE

Peddler, Solicitors and Transient Merchant Permits under Section 10-21(2)	
<i>Mobile Carts, Stands, Tables, or Any Similar Device That Is Not Self-Propelled Vending Any Food Items</i>	<i>Fee</i>
<ul style="list-style-type: none"> • City Directed Food Vending Locations (Section 10-37). 	Minimum \$500 bid
<ul style="list-style-type: none"> • Food Vending on Private Property. 	\$300 Annually \$100 Monthly \$50 Weekly
<ul style="list-style-type: none"> • Food Vending on Private Property by a person who also owns or occupies a commercial premise within the City. 	\$0
<i>All other Peddlers, Solicitors and Transient Merchants Vending Any Food Items From Any Vehicle Propelled by a Motor</i>	
<ul style="list-style-type: none"> • City Directed Food Vending Locations (Section 10-37). 	Minimum \$1,225 bid
<ul style="list-style-type: none"> • Food Vending on Private Property. 	\$725 Annually \$100 Monthly \$50 Weekly
<ul style="list-style-type: none"> • Food Vending on Private Property by a person who also owns or occupies a commercial premise within the City. 	\$0
<ul style="list-style-type: none"> • Vending prepackaged or prepared food items (like ice cream) from a vehicle on public or private property that is not stationary for more than 15 minutes. 	\$50 Annually
<i>Private property owners or a person or company that occupies a commercial premise in the City that already has a business license, and wishes to allow peddlers, solicitors, and/or transient merchants vending any food items on private property from mobile carts, stands, tables, or any similar device, or from any vehicle propelled by a motor that are not owned by said private property owners or a person or company that occupies a commercial premise in the City</i>	\$1,000 Annually Each annual permit authorizes a licensed business to have one peddler, solicitor, or transient merchant vend food items at one time on private property, and although information is needed regarding the peddler, solicitor, or transient merchant, there are no additional fees due to the City from the peddler, solicitor, or transient merchant.
<i>Peddlers, Solicitors and Transient Merchants Selling Any Goods & Wares Other Than Food.</i>	\$35 Annually