



City Council Meeting

June 17, 2024

6:00 p.m.

Cadillac Municipal Complex

Council Chambers

200 N. Lake St.

Cadillac, MI 49601



June 17, 2024 City Council Meeting Agenda
6 p.m. at City Hall - 200 N. Lake St. – Cadillac, MI 49601

We trust and assume goodness in intentions

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, www.cadillac-mi.net, or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. CONSENT AGENDA

All items listed on the consent agenda are considered routine and will be enacted by one motion with roll call vote. There will be no separate discussion of these items unless a Council Member so requests it, in which event the items will be removed from the consent agenda and discussed separately.

A. Minutes from the regular meeting held on June 3, 2024

Support Document III-A

B. Minutes from the closed session held on June 3, 2024.

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IV. PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance to Approve Granting of an Easement to Consumers Energy Company for Electric Facilities (Near Wilcox Street).
Support Document IV-A

V. COMMUNICATIONS

- A. Bark for Life
Support Document V-A
- B. Block Party – Diggins Hill
Support Document V-B
- C. Rotary Club Concert
Support Document V-C
- D. Mitchell Street Market Block Party
Support Document V-D
- E. Northern District Fair
Support Document V-E

VI. CITY MANAGER’S REPORT

- A. Discussion on Special Meeting Agenda Format.
Support Document VI-A
- B. Recommendation regarding Change Order Request for Police Mobile Radios.
Support Document VI-B
- C. Bids and recommendation regarding Leaf Vacuum Trailer Purchase.
Support Document VI-C
- D. Bids and recommendation regarding Leeson Avenue Improvements.
Support Document VI-D
- E. Bids and recommendation regarding Burlingame Street Improvements.
Support Document VI-E

VII. INTRODUCTION OF ORDINANCES

- A. Adopt resolution to introduce Ordinance to Amend the Code of Ordinances by Adding a New Section Designated as Section 10-4 of this Code and set a public hearing for July 15, 2024.
Support Document VII-A

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VIII. ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Local Governing Body Resolution for Charitable Gaming Licenses – Cadillac Freedom Festival
Support Document VIII-A

IX. PUBLIC COMMENTS

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X. GOOD OF THE ORDER

XI. ADJOURNMENT

Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

June 3, 2024

Cadillac City Hall - 200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present: Elenbaas, Schippers, Engels, King, Mayor Filkins

Council Absent: None

Staff Present: Peccia, Roberts, Wallace, Dietlin, Ottjepka, Homier, Wasson

APPROVAL OF AGENDA

2024-097 Approve agenda as amended.

Motion was made by Schippers and supported by Elenbaas to approve the agenda as amended to add a Closed Session to discuss a written confidential legal opinion with the City Attorney.

Motion unanimously approved.

PUBLIC COMMENTS

Robb Munger presented Connecting Entrepreneurial Communities Conference Awards to Marcus Peccia, City Manager, and John Wallace, Community Development Director. He noted between 2016 and 2022 through Marcus's leadership, John's diligent grant writing, and staff support they have raised \$6,392,709.

Jaime Stickels, Relay for Life, distributed information to City Council about the Paint the Town Purple event and showed a tire sign. She requested the beginning date of the display be changed from August 15th to August 8th.

Bill Barnett stated since October of 2020 the EPA has been investigating PFAS questions in the industrial park groundwater. He discussed tests that were conducted by EGLE in 2021 and 2022 and also commented on the Local Development Finance Authority (LDFA).

Rick Torres discussed the importance of clean water.

CONSENT AGENDA

2024-098 Approve consent agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the consent agenda as presented.

Motion unanimously approved.

FOIA APPEAL

A. FOIA Appeal received from Mr. William Barnett.

Peccia stated it has been customary with a FOIA appeal for City Council to allow the appellant to share their thoughts and then City staff and the City Attorney will provide any additional information. He noted this is followed by discussion and consideration by the City Council in terms of whether to grant or deny the appeal.

Mr. Barnett stated he objects to the process of not having any opportunity to rebut or respond. He reviewed the FOIA Appeal letter he submitted (which was included in the Council packet) and discussed some of the information he received through his original FOIA request.

Peccia noted the LDFA was created to deal with VOCs and TCE not at all a part of PFAS. He stated there is an agreement in place with the federal government that dictates exactly what is to be tested and how it is to be cleaned up. He noted the LDFA and the unique partnership that it created with Cadillac industry was for that sole purpose. He stated the industry pays for that cleanup through a special assessment. He noted, currently, the assessment area is there but the assessment itself is not on because there are funds to pay for the treatment and processing. He stated we will eventually look at reactivating that assessment.

Peccia stated EGLE had asked about having the LDFA take on PFAS. He noted the LDFA has nothing to do with anything outside the very limited framework under which it was established. He stated the State of Michigan was given permission to test for PFAS in that location. He noted at the time the FOIA request came in from Mr. Barnett we only had documentation regarding the 2021 results. He stated we later received the 2022 documentation and he has a copy available for Mr. Barnett.

Peccia stated this water is not in the municipal water supply system. He noted any future development that may or may not happen on any of these sites would be connected to the municipal water system that is treated and tested regularly for PFAS. He stated additionally we do test the outflow of what goes into the Clam River from the Wastewater Treatment Plant for PFAS and we are within limitations.

Peccia stated the City is doing everything that it can to make sure that the water we are providing is safe and well within limitations. He noted we are also ensuring that all of the sewage is treated in a manner which makes it safe to put back into the environment.

Peccia noted part of the confusion is something called a QAPP which is a United States EPA Quality Assurance Project Plan. He stated when the State of Michigan did their testing they didn't do it under a US EPA QAPP and because they didn't do it under that format the EPA is not accepting it as being something that was done. He noted regardless of the testing results it was not done under their process. He stated there was a meeting of the LDFA two weeks ago and they agreed that they will facilitate a QAPP for the closing down of the Northern Plating site which is only focused on the TCE and VOC cleanup while also authorizing a QAPP testing for PFAS.

Peccia noted even if it shows there is PFAS in the ground, it doesn't necessarily restrict anything in terms of future development because that water is not part of our infrastructure. He stated it is water that is part of the ground cleanup that is occurring right now. He noted if someone were to put a house or business there, they would have to be part of the City's municipal infrastructure.

Peccia noted the likely outcome would be that the US EPA acknowledges that a test was done under their format and then would further acknowledge that any water there would have to be restricted to being used as part of the municipal system.

Schippers stated she knows that when the LDFA was set up that it wasn't designed to test it was designed to mitigate in order for the plume that was contaminated to stop spreading. She asked if there was a way to mitigate PFAS.

Jeff Dietlin, Director of Utilities, stated you normally use activated carbon to cleanup chrome and that is what the LDFA is using. He noted if it is pulling in PFAS it would be going through the activated carbon which should take out the PFAS. He stated the well we had requested the chromium shut down on is the well that goes to the activated carbon so if there is any PFAS it would be getting treatment.

Schippers stated even if we haven't been testing for it, because people didn't know PFAS was harmful until recently, we were probably mitigating it all along.

Dietlin stated we would have been treating it to some degree by going through the activated carbon.

Engels asked if the concern is that they will require us to continue to operate the wells and the cleaning process until the PFAS is gone.

Dietlin stated the well that we are asking to have the chromium shut down is in the intermediate aquifer which is slated to shut down in 2046. He noted so even though the EPA would close out the chromium cleanup that well would still be running and that water would still be going through the activated carbon and treating PFAS until 2046.

Peccia stated the US EPA informed us that they will not allow for the closure of the Northern Plating testing site unless we provide them with documentation that went through their process, QAPP, showing that we had tested it for PFAS. He noted they are not indicating what we would or wouldn't need to do with respect to the results as long as we can show that we have a restricted water system.

Mayor Filkins asked if this is going to be under the purview of the LDFA moving forward.

Peccia stated we do not have a definitive answer to that question.

City Attorney Homier stated the documents requested through the FOIA request were granted in part and denied in part. The reason for the denial was that the request was vague and overbroad with no stated timeframe. He noted the City did grant in part those documents that could be reasonably identified by the City as responsive to that request. He stated it is

his understanding the City provided all of the documents it could locate in its possession that could reasonably identify as responsive to the request except for the one document which was received afterwards. He noted the other request had to do with attorney-client privilege communications which are exempt under the law, so that request was denied.

Engels asked if the request for information to the run up to the October 20, 2020 LDFA meeting was declined because the timeframe was too big or because there was no information available.

Peccia stated it was denied because there was nothing found through the IT search.

Schippers asked for confirmation that there was no information available leading up to that meeting. She noted the meeting occurred during the lockdown and was a very short meeting.

Peccia stated when we receive a FOIA request especially one that is rather broad it goes to IT so they can do a search to pull up anything and everything related to the request.

Engels stated Mr. Barnett is talking about reviewing the attorney-client privilege communications. He asked if that is an option to release that information.

Homier noted the attorney-client privilege is owned by the City itself. He stated Council can waive that privilege. He noted in 25 years he has recommended that one time and that was under extreme circumstances. He stated depending on how or what Council wants to waive with respect to attorney-client privilege we would have to have further discussions on what the risks and consequences of that could be.

King stated this is an appeal of a FOIA request, so our duty is to decide whether we responded appropriately to it. He noted it's hard for him to judge whether we have given the citizen what we should give them when we haven't seen what they have been given. He stated with respect to the question asked by Council Member Engels, he heard differently in that Council would have the ability in closed session to review those materials to be able to determine if we saw anything in there that wasn't privileged, that was shared with another outside source or was handled in a different way, in making our opinion as to whether the appeal should be granted or not.

King asked for confirmation that Mr. Barnett received the information that was granted.

Homier stated that is his understanding.

King asked once that's given is there a set deadline for him to be able to come back and either say he wants more or he would like a release of these things for us to consider giving.

Homier asked Council Member King if he meant if there is another FOIA request or an appeal.

King asked if it can be handled in both ways, as a separate FOIA or if Mr. Barnett said he has now received the 2022 results and he has questions that lead back to his original request can he receive this information now and if the City said no would he be able to come before Council and have that reviewed.

Homier stated it would likely be treated as a separate FOIA request.

King stated he understands why Mr. Barnett is asking for some rebuttal time. He asked Mr. Barnett with the 2022 results does that give him everything he was looking for.

Homier stated that gets to the point of the denial which is you'd never know whether or not those documents exist unless somebody asks for those specific public records. He explained that absent the search that was done turning over all of those responsive documents you may not know because it's not like someone asks for the minutes from this date at this meeting. He noted if that was the case it is easy to identify and easy to produce. He stated in this case the request for everything in the City's possession related to testing or testing results from the LDFA or PFAS or MTBE. He noted the appeal stated concerns of PFAS have been known since 1998 and increased awareness began in 2013. He stated we are going back theoretically to 1998 doing searches of all of the City's records and then saying to the extent that we could reasonably identify here is what we produced. He noted the only way to know if there is anything more out there is if you had specific knowledge of a document that you thought fell within that request and therein lies the trouble.

King stated when he looked at the first question of the appeal it is overbroad but is the City safe in saying the City and the LDFA do not have anything. He asked for clarification that Mr. Barnett would then have the ability to say he believes there is something specific and then we are able to research that.

Homier noted we said it's overbroad but to the extent we could reasonably identify documents that we thought fell in that request and are non-exempt they were provided. He stated but if there is a specific document that Mr. Barnett learned about and wants all he would have to do is submit another FOIA request saying he would like that specific document. He noted it is then easier for the City to identify whether we have that document.

King asked if it is appropriate for us to ask Mr. Barnett with those two results is there something specific that he thought might be there that could be searched.

Mayor Filkins noted Mr. Barnett already told us that there was.

Mr. Barnett stated one of the reasons he did this is because he doesn't believe Council has been told what is going on and that they should be able to read all of the attorney opinions or letters of what was sent to the EPA and EGLE. He asked why the Council has been left in the dark. He noted he would like to see anything that has PFAS referenced in it. He stated we are going to be out of compliance in July and he doesn't think there is a plan to do anything to stop it.

King stated for this appeal we need to know that Mr. Barnett has received everything available except privileged information. He noted if Mr. Barnett is saying there are other things that he believes are non-privileged then it would be appropriate for Council to look at that.

Mayor Filkins stated she would like to talk later about the appeal process regarding the point Mr. Barnett made about not having the opportunity to speak again. She noted when

something like this is coming to Council, we have the opportunity to ask to see what was provided to Mr. Barnett.

Peccia stated it was sent twice. He noted Council was sent the redacted versions of what was sent to Mr. Barnett.

Mayor Filkins stated guidance from legal would be to move forward with closing out this appeal and if there is some specific information that Mr. Barnett is aware of, he can request it.

Mr. Barnett stated he would like to address Council about the things that were said that he disagrees with regarding the City Manager's presentation as it applies to how Council is looking at this appeal. He noted he believes in fairness he deserves a rebuttal as the appellant.

King told Mr. Barnett if, after he received the information we gave him tonight, he believes there are specific things Council needs to look at then we would like to hear back from him.

Mayor Filkins suggested this rebuttal process wasn't in place yet and asked Mr. Barnett to put it in writing to the Council so he does have the opportunity to be heard.

King stated he is not comfortable with that.

Mayor Filkins stated she is fine listening to it but she doesn't want to reinvent the process on the fly.

King stated he agrees but we were the ones that deviated from the process by giving a presentation in the beginning rather than just staying with the appeal. He noted providing a certain amount of information is fine, but he thinks it should be limited. He noted we had no forewarning that the presentation in the beginning was going to be different than the appellant issue which is was the denial appropriate not the background information on PFAS.

Peccia stated he only provided that background for context purposes.

Mayor Filkins asked Mr. Barnett to be as brief as possible.

Mr. Barnett stated the key word is remediation. He noted it is a migrating plume that you don't know where it is. He stated you have 18 wells you could figure this out in no time. He noted the City was willing to walk away from this. He made positive comments regarding the addition of Brian Warner to the LDFA. He stated this is a migrating plume plus it's going in to the Clam River. He noted there is a tape of the LDFA meeting and asked Council to listen to it. He stated the LDFA did do some good things and turned it in a different direction. He noted the carbon filters have not been tested so you don't know what has happened with PFAS.

Mayor Filkins asked how long carbon filters are there for and how often are they changed.

Dietlin stated there was a need for them when the chromium was high. He noted 10 years into their use we changed out the carbon the first time because of the load of chromium we were getting at the time. He stated since that time the loading of chromium has gone down to

nil. He noted it was designed for chromium extraction but he does not know what it is doing for PFAS although it is a treatment for PFAS but we've never tested for it. He stated it is not in our permit and was not part of the groundwater cleanup system protocol to test for PFAS.

Schippers stated what Mr. Barnett is calling a rebuttal is not a rebuttal of the FOIA appeal but rather a rebuttal of the information presented. She asked that instead of doing this now she would like to have someone from EGLE and Jeff Dietlin put information together and make this a topic of a Community Spotlight to talk about the LDFA, talk about what is being found out there and what we are doing. She noted that might make it clear to everyone. She stated she has been working on water issues since before she was on Council.

Mr. Barnett noted there was a comment that there are 50 PFAS chemicals when in reality there are 2,000 or 3,000 so we have a short number of 28 that were looked at during the first test in 2021 one of which was just under the limit and it didn't get retested, nothing was done and nothing came forward. He stated we have people in the community that have been affected by PFAS and they were looking for a source at that time. He asked for transparency going forward and stated he appreciates Council's support.

Mr. Barnett stated he would like to not have to refile a FOIA for the attorney-client privilege information. He asked if Council would like to hold off on a vote after they have had an opportunity to review it.

King asked Mr. Barnett with the testing results provided is there anything else specific in the denial that he didn't receive that is not related to privileged information.

Mr. Barnett stated he is not aware of anything.

2024-099 Deny FOIA Appeal.

Motion was made by Schippers and supported by Elenbaas to deny the FOIA Appeal submitted by Mr. William Barnett.

Motion unanimously approved.

PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance to Make Violations of Blight Prevention Provisions Municipal Civil Infractions.

Peccia stated the proposed ordinance would make provisions under our section of Code regarding blight a civil infraction vs. a misdemeanor. He noted one of the justifications for this request would be to help streamline the process.

Homier stated it would make it more efficient for the City to chase down blight violations as a civil infraction because you can do a lot of that administratively. He noted many times these will be resolved through an informal hearing process and an order will be issued for abatement. He stated there may be some instances that they will go to a formal hearing but there probably aren't many that will.

Mayor Filkins opened the public hearing.

There were no public comments.

Mayor Filkins closed the public hearing.

King stated he believes this is a good way to go. He noted he agrees with Mr. Homier that it can be more efficient. He stated he still is going to be working for answers as to why when our other Code was enforceable it wasn't used for the past year and a half.

2024-100 Adopt Ordinance 2024-08.

Motion was made by Schippers and supported by Elenbaas to approve the resolution to adopt Ordinance to Make Violations of Blight Prevention Provisions Municipal Civil Infractions.

Motion unanimously approved.

COMMUNICATIONS

A. Cadillac Area Public Schools

2024-101 Approve display of banner for CAPS.

Motion was made by Shippers and supported by King to approve the display of a banner from July 29, 2024 to August 5, 2024 for the Cadillac Area Public Schools.

Motion unanimously approved.

B. Cadillac Freedom Festival

2024-102 Approve banner, street and parking lot closures, parade routes, signs, and fireworks for the Cadillac Freedom Festival.

Motion was made by Elenbaas and supported by Engels to approve the display of a banner, street and parking lot closures, parade routes, directional signs, and fireworks display for the Cadillac Freedom Festival as presented.

Motion unanimously approved.

C. Landing Dance Academy

Schippers noted there is a lot of detergent that goes into the storm drain for the car wash and that storm drain in the Cadillac Commons is right by the lake. She asked if the storm drains from Cadillac Commons have any kind of filter or is it all just going to the lake.

Dietlin stated the sediment would settle out in the storm drain catch basin that has a filling area but any of the soaps would go out to the lake. He recommended a phosphorus free soap that's good for the environment.

Mayor Filkins asked Jeff Dietlin to contact the Landing Dance Academy and make that request.

2024-103 Approve parking lot closure for Landing Dance Academy.

Motion was made by Schippers and supported by King to approve the partial closure of the Cadillac Commons parking lot on July 20, 2024 from 10:00 am to 2:00 pm for the Landing Dance Academy with the condition of using environmentally friendly non-degreasing detergents.

Motion unanimously approved.

D. Relay for Life

2024-104 Approve purple lights, ribbons, and tire signs for Relay for Life.

Motion was made by King and supported by Schippers to approve the placement of purple lights, purple ribbons, and tire signs tentatively from August 8, 2024 if approved by Mallory (August 15, 2024 as a backup) to September 8, 2024 for Relay for Life as presented.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

A. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2024.

Owen Roberts, Director of Finance, reviewed the proposed amendment (see attachment).

Engels asked if the last date to assign where the [ARPA Funds](#) are going is December 31, 2024.

Roberts stated yes, except we took revenue loss. He noted as of April 30th we have reported that 100% of our ARPA funds have been reported as expended; however, we are putting any residual funds in a reserve account in the General Fund and as these projects come, we are utilizing those so we reserved that fund balance. He reiterated that we have reported 100% of funds spent as of April 30th allowed by that standard exemption but we have \$885,000 left that we haven't allocated to various projects.

2024-105 Adopt Resolution Amending General Appropriations Act for Fiscal Year 2024.

Motion was made by Schippers and supported by Elenbaas to adopt the Resolution Amending General Appropriations Act for Fiscal Year 2024 as presented.

Motion unanimously approved.

B. Adopt Resolution Authorizing Application and Implementation of Michigan Shared Streets and Spaces Grant.

Peccia stated this is a zero-match grant opportunity announced by the State on May 22, 2024 and is due by June 7, 2024. He stated we are allowed to request up to \$200,000 which is what we are asking for. He stated the types of projects this grant was designed to provide funding for are those projects that could have been done as a part of other projects but didn't get done due to lack of funding or other issues.

Peccia stated the projects we didn't move forward with because we were going to try to find another grant or other type of outside funding include a shade picnic shelter at the White Pine

Trailhead, green pavement surfacing for the shoulder bike lane, a shade picnic shelter at the Micro Park, and wayfinding signage.

2024-106 Approve submittal of application.

Motion was made by Elenbaas and supported by Schippers to approve the submittal of the application for the Michigan Shared Streets and Spaces Grant.

Motion unanimously approved.

2024-107 Approve Local Governmental Authorizing Resolution.

Motion as made by Elenbaas and supported by Schippers to approve the Local Governmental Authorizing Resolution for certification of the MI SSG Application, signing of the grant agreement, and execution of all future document required for grant completion.

Motion unanimously approved.

PUBLIC COMMENTS

Steve Piwowarski discussed issues with a dock being used as a commercial boat rental business.

Robb Munger discussed the special meeting held on May 30, 2024. He noted the bullying, berating and constant comments meant to humiliate Marcus Peccia and John Wallace by a City Council Member shows a clear abuse of authority and doing it on public television was unfair to the employees. He asked Mayor Filkins to bring in a third-party person to teach proper workplace respect and anti-bullying.

Rick Torres stated when it comes to serving the public, opinions like those of Steve King last week, weren't attacks they were transparency. He noted the duty of our City Council Members is to do what's right on behalf of the citizens of this community.

Dave Maynard stated the cleanup project is being done in a professional manner. He noted it takes time and you need to be careful with any pre-existing agreements or court orders.

Pollyanna Torres thanked everyone for their hard work and stated this is a beautiful city. She stated she didn't find Mr. King to be horrific she found him to be passionate because he cares about this city.

Andy VanAlst stated he echoed the comments made by Pollyanna Torres. He noted when we look at the enforcement issue everyone gets frustrated.

GOOD OF THE ORDER

Mayor Filkins asked City Manager Peccia to share an update on the dock situation.

Peccia stated he had a conversation this evening with the Chairperson of the North Boulevard Marina Association regarding this issue. He noted the issue is somebody that legitimately obtained a dock slip, put a dock in, and then put in multiple pontoon boats and a device to hold jet skis. He stated when the North Boulevard Marina Association asked him what was going on he stated he was planning to rent them out and take them to the public boat launch area for the renters.

Peccia stated our Code is explicit in that commercial activities cannot occur within that North Boulevard Marina dock space. He noted the North Boulevard Marina Association was going to be considering the

rescinding of that person's permit. He stated our Public Works staff has already been in touch with this person who is looking at trying to rent his vessels out this summer.

Peccia noted similar to what City Council did approximately 2 years ago where we created a pilot program for somebody to rent kayaks and bicycles, we are hopefully going to be in a position to bring a recommendation forward at the next Council meeting but he doesn't have any specifics or operational logistics or details about that tonight. He stated the individual understands that there are no guarantees and also understands that even if he does receive a pilot year to have this option that it may not be something we are interested in pursuing next season.

Peccia stated the Code talks about how the City gets involved if there is an issue regarding dock placement and boats arriving at the same time to the same dock where we would get involved in enforcement but this is really a North Boulevard Marina Association issue to enforce. He noted if there is not compliance we can do a civil infraction on this issue.

Peccia stated the operation would not be near the marina area it would be on this side of the lake similar to where we were going to allow the kayak and bicycle rentals.

Mayor Filkins asked if there was a dock available for use near the area being described.

Peccia stated not unless we were going to allow them to use the public dock which he wouldn't recommend. He noted it would be looking at an area where he could put his dock in and use it for his rental business.

Mayor Filkins asked if we would consider this even though he just set up shop in a place he knew he shouldn't.

Peccia stated none of the information conveyed by the North Boulevard Marina Association talks about whether or not you can have a commercial operation. He noted it doesn't excuse the fact that the individual may not have looked at our Code online but he's not certain how else anyone would know that it's not permitted.

Mayor Filkins stated she would think that when the individual set up the dock and that was his plan he should have discussed it with the Association.

King stated it is similar to short-term rentals. He noted people who buy a house have a duty to see if it's allowed there before they initiate and it is their obligation not ours.

King stated as everyone knows he has always invited public comments and he is very passionate. He noted he is glad Mr. Munger gave his opinion tonight but to let him know he will always do his duty as a Council Member. He stated one of his duties is to be responsible for managing our Manager and if he sees that he is not doing his job it is his duty as a Council Member to address that issue. He noted he has always been a person to work for consensus throughout his time on Council and the issue of enforcement is one that is raw and it has not been addressed. He stated it became time to become very vocal about it and he will not stop being vocal about it or be dissuaded from it. He noted he is still a solution finder but part of finding a solution is looking at the past, finding out how it was broken, figuring out who was responsible in breaking it, having accountability and fixing it.

King stated he would not see last week as horrific at all. He noted it is part of our process because we

don't hide things we talk about them. He stated he is happy to say there were several members that were at the seminar who are here who expressed very positive comments to him afterwards about what happened at that meeting. He noted everyone has their opinion. He stated he will not be deterred from his duties. He stated if there is a situation in the City, hypothetically, in which an employee has done something wrong and the Manager doesn't do anything about it then it's not only his duty to manage the Manager but also his duty to point out to the Manager what he has not done so that he can choose whether to correct that or not. He noted it is not a matter of a Council Member trying to manage staff it's a Council Member who is bringing attention to the rest of Council where he thinks there is a failure of management in the City and he will not be deterred from that.

King noted he received several calls and plans to discuss the general things they wanted to make sure that Council knew. He stated there were at least 3 calls based on concerns that the people that came to the meeting last Thursday didn't get a chance to address Council in a second public comment. He noted if we don't have a policy, he asked that we put on our next agenda for the Council to consider and vote that all agendas automatically have the first Public Comment, the second Public Comment, and the Good of the Order.

King asked Owen Roberts if the reporting of the violation he made on May 21st came through on the website.

Roberts stated he did not see anything come through from Council Member King.

King stated he was concerned because he hadn't heard anything back so he will redo it.

King noted there was a concern that citizens don't feel like they have necessarily been heard in relation to the enforcement issue. He stated he doesn't want the citizens who have taken the time to come to the meetings and have spoken to feel their opinions didn't matter. He noted some people don't want to speak in public because they are afraid of retribution. He stated he told them he would make sure Council knows those feelings were expressed. He noted we don't want the public to feel minimized in relation to their opinions or their frustrations.

King stated there still is a feeling that nothing was presented at the special meeting that addressed the concerns about information regarding the budgetary issues of adding another full-time salary. He noted it was expressed that all that they were told were names of people but it was not explained why those people had not done enforcement. He stated John Saari called him and said there was an easy process that was followed for a number of years so why did it take a new presentation when there was a process in place that was used for enforcement that worked.

King noted we must strive to be more than mediocre, that is our job. He stated it is our job to make sure the money of the citizens is used responsibly, that we are enforcing our ordinances, that those that are tasked to enforce our ordinances are complying with their duties, and that they are being managed. He stated he will not shirk from that duty.

Schippers stated she is looking at the Charter and she believes that saying our job is to manage the Manager is inaccurate. She noted she believes there was an inordinate amount of abuse and bullying that did take place and it was visible to many people. She stated she would like to thank all of the people who contacted her to ask what is going on and to speak their support for the City. She noted business people said that between John Wallace and Marcus Peccia they have been welcomed, assisted, and things have moved smoothly for them. She stated she understands that when this kind of thing happens

there are sides that are taken so people only hear from those people who tend to agree with us. She noted there have some extremely contentious times since she has been on Council with extremely difficult and contentious meetings but this time, for the first time, she had the most people contact her to say thank you for standing up and supporting the people who have done such a good job here. She stated to go back and say you people broke this so you have to go, heads have to roll and then we have to fix it is an ineffective method to move forward. She noted the way to move forward is what we have been doing.

Schippers stated it is a lie to say that nothing has been done and people have not done their jobs. She noted it is a lie if you know that things have been done and an inaccurate assessment if you don't realize what has been done. She stated we have been talking about this for 2 years in multiple meetings where we have discussed all of these things and worked toward finding solutions. She noted in that same time we have had 2 members of the team whose job it was to do this who have been incapacitated and so the rest of the team is trying to pull together. She stated in the time she has been here we have cut staff because of funding. She noted as our City experienced reduced funding because we weren't getting what we were supposed to be getting from the State that reduced funding was manifested not in limiting services to the public but in reducing staff. She stated every single person here does multiple jobs. She noted we talked about that we need somebody because code enforcement is a big issue and blight is a big issue and it's important to a lot of people and affects our standard of living and the way we feel about our community.

Schippers stated in our budget session where we were talking about this we came up with the idea of giving money to get somebody dedicated to that instead of dedicated to 5 other jobs. She noted that happens in the next budget which starts July 1st so that was not something that was going to change immediately. She stated we first had to allocate the money, pass a budget which was delayed to make a point, and now we have to wait until July 1st for that funding to become available to get that person to do that job. She noted people will see a big difference because something the public has said is important has been worked on so this is not ignoring the problem this is fixing what wasn't working. She stated this is exactly what being professional staff and making things work for the community looks like. She noted what does not look like working for the community is humiliating people and demanding people be fired or resign.

Schippers stated this is not helpful to the community and she doesn't care how passionate people are she understands passion because she feels it herself; however, there is a way to put that passion into making things happen and there is a way to put that passion into blowing things up. She noted she is someone who uses her passion to better the community just as Council Member King says he is doing and she knows this is what he wants and she knows he has the best intentions for the community. She stated her point is that there is a way to do that without making everybody who worked hard feel that they have to walk on eggshells because at any minute maybe they do something that makes one of us upset and then they become a target. She noted this is not how to be a public servant. She stated the way to be a public servant is to serve and to do everything you can to make things better. She stated the process is painfully slow and she knows that because she has been on the other side of the podium early on regarding the water issues when the plume was spreading and she was asking Council to make things happen.

Schippers stated it's slow because it's mindful and it should be slow. She noted it is set up to work for everyone and the people who work here do that. She stated we don't have the highest paid City Manager even in the area. She noted we don't have the highest paid Community Development Director even in the area. She stated we don't have the highest paid staff and yet they work here and they do this for us and she thinks it is appalling to make them feel at risk in this situation. She noted several years back we did a day of retreat where we had input, we talked about how to work together and developed

agreements. She stated she thinks it's time to do that again and likes Mr. Munger's suggestion of having education. She noted she would like a very clear description of what our job is as a Council maybe from legal and to use the right terminology to make it clear to us and to the public what our job actually is and then she would ask that we would all please do that.

Schippers noted she is the Advisor to the Mayor's Youth Council which is young people who look to us for how they are going to do their public service as they grow and she hopes they weren't watching last week. She noted Friday, June 14th will be their first free movie in the park of the season and they will be showing Cars. She encouraged everyone to bring their family and noted they will have concessions. She stated the movie will start at dusk around 9:00 pm and they are excited about the new speakers.

Elenbaas stated it isn't surprising when you have a situation where there are such varied opinions. He noted he didn't get bullying from the meeting and he would be glad to talk to Mr. Munger anytime. He stated this is like a big family a bit of a dysfunctional one and these things are going to happen. He noted he saw it more as accountability and he doesn't know what we are supposed to do at these meetings. He asked if we are supposed to hug each other all the time and not say anything bad. He said to Mr. Munger that they need to talk so he can explain himself better.

CLOSED SESSION

Adjourn to closed session to discuss a written confidential legal opinion with the City Attorney.

2024-108 Adjourn to closed session.

Motion was made by Elenbaas and supported by Engels to adjourn to closed session to discuss a written confidential legal opinion with the City Attorney; invite Adam Ottjepka, Director of Public Safety.

Motion unanimously approved.

2024-109 Return to open session.

Motion was made by Engels and supported by Schippers to return to open session.

Motion unanimously approved.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra Wasson, City Clerk

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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GENERAL FUND

Department: Revenue	\$8,420,100	\$8,995,000	\$574,900
Amended Line Items Detail			
Marijuana Tax	80,000	118,000	38,000
Property Tax Administration Fee	140,000	152,000	12,000
Business Licenses	5,000	15,000	10,000
State of Michigan	0	70,500	70,500
State Grants - MJTC	2,000	4,900	2,900
Local Community Stabilization Authority	650,000	735,000	85,000
CAPS - School Resource Officer	50,000	115,000	65,000
Fire Protection	210,000	225,000	15,000
Rental Housing Ordinance Fee	7,000	8,500	1,500
Interest Income	50,000	175,000	125,000
Contributions from Private Sources	5,000	155,000	150,000

Purpose: To recognize additional revenue from the following:

Marijuana Tax - actual revenue shared from State of Michigan.

Property Tax Administration Fee - 1% of total taxes levied; based on final tax roll.

Business Licenses - annual renewals, including two marijuana licenses.

State of Michigan - grant funding to sponsor three police cadets through Police Academy.

State Grants - MJTC - additional police training funds from State of Michigan.

Local Community Stabilization Authority - actual revenue based on state shared formula.

CAPS - School Resource Officer - payment from CAPS for original SRO (\$50,000); grant received by CAPS to fund second SRO beginning 23/24 school year.

Fire Protection - actual revenue based on final taxable value of Clam Lake Township.

Rental Housing Ordinance Fee - actual revenue from enforcement of rental registration program.

Interest Income - additional earnings from rising interest rates and interest on checking account.

Contributions from Private Sources - funds received in current year for pickleball court donations and Diggins Hill donations.

Department: Elections	\$28,000	\$34,000	\$6,000
Amended Line Items Detail			
Salaries and Wages	15,000	18,000	3,000
Office Supplies	10,000	13,000	3,000

Purpose: Appropriate additional funds for elections. Current elections require additional staff and supplies based on State requirements.

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

Department: Police Department	\$2,555,100	\$2,712,100	\$157,000
Amended Line Items Detail			
Operating Supplies	13,000	40,000	27,000
Travel and Education	20,000	50,000	30,000
Vehicle Repair and Maintenance	20,000	25,000	5,000
Capital Outlay	165,000	260,000	95,000

Purpose: Appropriate additional funds for costs related to three cadets sent to Police Academy (reimbursed through grant funds), additional vehicle repairs, and upfitting costs for three new patrol vehicles.

Department: Fire Department	\$1,699,000	\$1,844,000	\$145,000
Amended Line Items Detail			
Overtime	95,000	190,000	95,000
Fringes	595,000	625,000	30,000
Vehicle Repair and Maintenance	30,000	50,000	20,000

Purpose: Appropriate additional funds for overtime due to MMR issues and for several major repairs on fire apparatus during the year.

Department: Planning and Zoning	\$263,000	\$296,500	\$33,500
Amended Line Items Detail			
Salaries and Wages	150,000	170,000	20,000
Fringes	85,000	97,000	12,000
Publisher's Costs	2,000	3,500	1,500

Purpose: Appropriate additional funds for additional wage payments during transition of former zoning administrator and current long-term medical absence of current employee; additional funds for publishing costs due to legal publishing requirements.

Department: Economic Development	\$5,000	\$25,000	\$20,000
Amended Line Items Detail			
Special Projects	5,000	25,000	20,000

Purpose: Appropriate additional funds for final costs of pickleball courts.

Department: Public Works	\$933,600	\$941,600	\$8,000
Amended Line Items Detail			
Public Works			
Salaries and Wages	45,000	50,000	5,000
Fringes	32,000	35,000	3,000

Purpose: Appropriate additional funds for DPW hours based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities.

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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Department: Parks and Recreation	\$402,500	\$467,000	\$64,500
Amended Line Items Detail			
Salaries and Wages	115,000	135,000	20,000
Fringes	43,000	50,000	7,000
Repairs and Maintenance	30,000	47,500	17,500
Equipment Rental	25,000	45,000	20,000

Purpose: Appropriate additional funds for payments made to employees and extra DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities.

Department: Community Promotions	\$77,500	\$94,500	\$17,000
Amended Line Items Detail			
Salaries and Wages - Regular	24,000	30,000	6,000
Fringes	15,000	18,000	3,000
Operating Supplies	8,000	12,000	4,000
Equipment Rental	20,000	24,000	4,000

Purpose: Appropriate additional funds for payments made to employees and extra DPW hours and equipment rental based on actual time allocations. Additional hours spent on an activity will be offset with less activities in other maintenance activities. Additional supplies needed as well.

Department: Other Financing Uses	\$243,000	\$373,000	\$130,000
Amended Line Items Detail			
Transfer Out - The Market	0	100,000	100,000
Transfer Out - Lake Treatment	50,000	80,000	30,000

Purpose: Appropriate funds for transfer out of ARPA funds for grant matching funds for The Market upgrade project; transfer additional funds for lake treatment based on actual lake survey conducted in May.

General Fund Summary	Prior Approved	Amended	Change
Revenues	\$8,420,100	\$8,995,000	\$574,900
Expenditures	8,676,400	9,257,400	581,000
Revenues Over (Under) Expenditures	(\$256,300)	(\$262,400)	

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
-------------------	-------------------	------------------------

Water and Sewer Fund

Revenue	\$5,281,000	\$5,336,200	\$55,200
Amended Line Items Detail			
State of Michigan	0	35,200	35,200
Interest Income	25,000	45,000	20,000

Purpose: To recognize revenue from State grant for demolition of former water department headquarters, and additional earning based on current interest rates.

Expenditures	\$5,134,500	\$5,255,000	\$120,500
Amended Line Items Detail			
Administration			
Office Supplies	12,500	16,500	4,000
Contractual Services	15,000	50,000	35,000

Purpose: Appropriate additional funds for supplies and services related to demolition of former water department headquarters (reimbursed with grant funds).

Sludge Treatment			
Injection Contract Costs	70,000	85,000	15,000

Purpose: Appropriate additional funds for actual volume of biosolids removed during the year.

Wells and Well Fields			
Contractual Services	25,000	35,000	10,000
Repairs and Maintenance	33,500	55,000	21,500

Purpose: Appropriate additional funds for well maintenance. Two wells had preventive maintenance conducted in current year; portion of costs were from unused appropriation from prior year.

Meter Operations and Maintenance			
Operating Supplies	30,000	65,000	35,000

Purpose: Appropriate funds for actual needs of meter replacement in current year.

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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Major Street Fund

Expenditures	\$2,241,200	\$1,871,200	(\$370,000)
Amended Line Items Detail			
Construction	970,000	600,000	(370,000)

Purpose: Reduce appropriation for construction based on actual timing of projects; one project (Carmel Street) appropriated in the current year was completed in the prior year.

Information Technology Fund

Expenses	\$226,300	\$265,300	\$39,000
Amended Line Items Detail			
Contractual Services	36,000	40,000	4,000
Software and Consulting	80,000	115,000	35,000

Purpose: Appropriate additional funds for IT contract and new subscription-based software services (GIS, etc.)

Lake Treatment Fund

Revenue	\$50,000	\$80,000	\$30,000
Amended Line Items Detail			
Transfer In - General Fund	50,000	80,000	30,000

Purpose: Recognize revenue from additional transfer from General Fund to cover actual treatment costs.

Expenditures	\$50,000	\$80,000	\$30,000
Amended Line Items Detail			
Contractual Services	50,000	80,000	30,000

Purpose: Appropriate additional funds for required lake treatment costs.

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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Cadillac Development Fund

Revenue	\$13,500	\$38,500	\$25,000
Amended Line Items Detail			
State of Michigan	0	25,000	25,000

Purpose: Recognize revenue from Match on Main passthrough grant from State of Michigan.

Expenditures	\$81,000	\$111,000	\$30,000
Amended Line Items Detail			
Contractual Services	0	30,000	30,000

Purpose: Appropriate funds for passthrough Match on Main grant, and other economic development memberships and participation..

Downtown Development Authority Fund

Revenue	\$36,000	\$39,500	\$3,500
Amended Line Items Detail			
Contributions from Private Sources	5,000	7,500	2,500
Interest Income	0	1,000	1,000

Purpose: Recognize revenue from flower basket contributions

Expenditures	\$36,000	\$44,000	\$8,000
Amended Line Items Detail			
Salaries and Wages	16,500	18,000	1,500
Fringes	7,000	7,500	500
Contractual Services	10,000	16,000	6,000

Purpose: Appropriate funds for wages and fringes, and for flower basket watering costs.

City of Cadillac

Financial Services Department
FY2024 Budget Amendment #3
June 3, 2024

EXHIBIT A

Current Budget	Amended Budget	Increase (Decrease)
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Stores and Garage Fund

Expenses	\$774,700	\$784,700	\$10,000
Amended Line Items Detail			
Equipment Maintenance	75,000	85,000	10,000

Purpose: *Appropriate additional funds for repair of fleet equipment.*

Self-Insurance Fund

Expenses	\$1,627,000	\$1,727,000	\$100,000
Amended Line Items Detail			
Claims Funding	400,000	500,000	100,000

Purpose: *Appropriate additional funds for health claims.*

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2024-_____

**RESOLUTION TO ADOPT ORDINANCE NO. 2024-_____.
ORDINANCE TO APPROVE GRANTING OF AN EASEMENT TO
CONSUMERS ENERGY COMPANY FOR ELECTRICAL FACILITIES
(NEAR WILCOX STREET)**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, on the 17th day of June, 2024, at 6:00 p.m. at the Cadillac Municipal Complex, 200 N. Lake Street, Cadillac, Michigan 49601.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and
seconded by _____.

WHEREAS, the City of Cadillac ("City") is authorized by statute to buy, own and sell
real property (MCL 117.4e); and

WHEREAS, the Charter of the City provides that the City may, by ordinance and
upon the affirmative vote of four or more members of the Council, sell or exchange any real
estate (Charter Sec. 5.6); and

WHEREAS, the Charter further provides that before final adoption of such an
ordinance, the Council shall hold a public hearing and shall publish notice once at least
twenty (20) days and again ten (10) days prior to the hearing; and

WHEREAS, the City wishes to adopt an ordinance that approves the granting of an easement (the “Easement”) to Consumers Energy Company (“Consumers”) for electric facilities on property owned by the City near Wilcox Street, Cadillac, Michigan and described in the proposed Easement for Electric Facilities between the City and Consumers; and

WHEREAS, the City Clerk twice published a summary of the Ordinance in a newspaper of general circulation in the City, together with a notice setting the time and place for a public hearing on the Ordinance, in accordance with the Charter. A copy of the Ordinance was and is available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge; and

WHEREAS, a public hearing regarding the Ordinance was held on the 17th day of June, 2024, at 6:00 p.m. ; and

WHEREAS, the granting of the Easement as described in the Ordinance is in the public interest, and a copy of the proposed Easement Agreement is attached to the Ordinance.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Pursuant to Section 5.2 and 5.6 of the City Charter, the City adopts Ordinance No. 2024-____, Ordinance to Approve Granting of an Easement for Electrical Facilities (Near Wilcox Street).

2. The Mayor and the City Clerk are authorized to execute any and all documents, and to take any and all actions, as may be necessary or appropriate to execute

the Easement Agreement and any and all documents related thereto and to make such minor changes to the Easement Agreement as may be necessary or appropriate.

3. A copy of the Ordinance is available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2024-____, duly adopted at a regular meeting of the City Council held on the 17th day of June, 2024.

Sandra Wasson
City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

ORDINANCE NO. 2024-_____

**ORDINANCE TO APPROVE GRANTING OF AN EASEMENT TO
CONSUMER'S ENERGY COMPANY FOR ELECTRIC FACILITIES
(NEAR WILCOX STREET)**

THE CITY OF CADILLAC ORDAINS:

Section 1.

Pursuant to MCL 117.4e, the Charter of the City of Cadillac and other applicable authority, the City hereby approves the granting of an easement (the "Easement Agreement") to Consumers Energy Company for electric facilities on or near a portion of real property owned by the City as described in the attached Easement for Electric Facilities, in the City of Cadillac, Wexford County, Michigan, in accordance with the terms of the attached Easement Agreement between Consumers Energy Company and the City, which is incorporated by reference. The City's real property is located near Wilcox Street, Cadillac, Michigan and is legally described in the Easement Agreement.

Section 2.

The Mayor and City Clerk are hereby authorized to execute the Easement Agreement (in substantially the form attached) and any and all documents related thereto, and to make such minor changes as may be necessary or appropriate.

Section 3.

The City Clerk is directed, pursuant to Section 20-4(b) of the City's Code of Ordinances, within 30 days after the adoption of this ordinance, to record a certified copy of this ordinance with the Wexford County Register of Deeds and to send a copy to the State Treasurer.

Section 4.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed

but only to the extent necessary to give this Ordinance full force and effect.

Section 5.

This Ordinance shall take effect twenty (20) days after its adoption and publication.

Approved this 17th day of June, 2024.

Sandra Wasson, City Clerk

Carla J. Filkins, Mayor

I, Sandra Wasson, City Clerk of the City of Cadillac, Michigan, do hereby certify that a summary of Ordinance No. 2024-____ was published in the Cadillac News on the ____ day of _____, 2024.

Sandra Wasson, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

On this ____ day of _____, 2024, before me, a Notary Public, in and for said County, personally appeared Carla J. Filkins, Mayor, and Sandra Wasson, City Clerk, on behalf of the City of Cadillac, who executed the foregoing Ordinance and acknowledged that they have executed it on behalf of the City of Cadillac in their capacity as its Mayor and City Clerk, respectively.

_____, Notary Public
County of _____, State of Michigan
My commission expires: _____

Prepared By:
Scott H. Hogan
Foster, Swift, Collins & Smith PC
1700 East Beltline NE, Suite 200
Grand Rapids, Michigan 49525

EASEMENT FOR ELECTRIC FACILITIES

SAP# 1064554826
Design# 11528274
Agreement# MI00000075458

CITY OF CADILLAC, a Michigan municipal corporation, whose address is 200 North Lake Street, Cadillac, Michigan 49601 (hereinafter "Owner")

for \$1.00 and other good and valuable consideration [exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to MCLA 207.526(f)] grants and warrants to

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (hereinafter "Consumers")

a permanent easement to enter Owner's land (hereinafter "Owner's Land") located in the City of Cadillac, County of Wexford, and State of Michigan as more particularly described in the attached Exhibit A to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of Owner's Land (hereinafter "Easement Area") as more fully described in the attached Exhibit B, together with any pole structures, poles, or any combination of same, wires, cables, conduits, crossarms, braces, guys, anchors, transformers, electric control circuits and devices, location markers and signs, communication systems, utility lines, protective apparatus and all other equipment, appurtenances, associated fixtures, and facilities, whether above or below grade, useful or incidental to or for the operation or protection thereof, and to conduct such other activities as may be convenient in connection therewith as determined by Consumers for the purpose of transmitting and distributing electricity.

Additional Work Space: In addition to the Easement rights granted herein, Owner further grants to Consumers, during initial construction and installation only, the right to temporarily use such additional work space reasonably required to construct said lines. Said temporary work space shall abut the Easement Area, on either side, as required by construction.

Access: Consumers shall have the right to unimpaired access to said line or lines, and the right of ingress and egress on, over, and through Owner's Land for any and all purposes necessary, convenient, or incidental to the exercise by Consumers of the rights granted hereunder.

Trees and Other Vegetation: Owner shall not plant any trees within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, or other vegetation located outside of the Easement Area which are of such a height or are of such a species whose mature height that in falling directly to the ground could come into contact with or land directly above Consumers' facilities.

Buildings/Structures: Owner agrees not to build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, engineering works, installation or any other type of structure over, under, or on said Easement Area, whether temporary or permanent, natural or man-made, without a prior written agreement executed by Consumers' Real Estate Department expressly allowing the aforementioned.

Ground Elevation: Owner shall not materially alter the ground elevation within the Easement Area without a prior written agreement executed by Consumers Real Estate Department allowing said alteration.

Exercise of Easement: Consumers' nonuse or limited use of this Easement shall not preclude Consumers' later use of this Easement to its full extent.

Ownership: Owner covenants with Consumers that they are the lawful fee simple owner of the aforesaid lands, and that they have the right and authority to make this grant, and that they will forever warrant and defend the title thereto against all claims whatsoever.

Successors: This Easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Counterparts: This Easement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

Date: _____

Owner: CITY OF CADILLAC, a Michigan municipal corporation

Signature

By: Carla Filkins

Its: Mayor of the City of Cadillac

Acknowledgment

The foregoing instrument was acknowledged before me in _____ County, _____,

on _____ by Carla Filkins, Mayor of the City of Cadillac, for the City of Cadillac, a Michigan

Date

municipal corporation, on behalf of the corporation.

Notary Public

Print Name

County, _____

Acting in _____ County

My Commission expires: _____

**PROPERTY OWNERS MAIL
SIGNED EASEMENT TO:**

Kelli Kline
Consumers Energy Company
330 Chestnut St
Cadillac, MI 49601

Prepared By:
Rebecca Hyatt 12/08/23 EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201
Revised By: Nicole Corts 4/17/24

**REGISTER OF DEEDS OFFICE USE
ONLY**

Return recorded instrument to:
Carrie J. Main, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

Date: _____

Owner: CITY OF CADILLAC, a Michigan municipal
corporation

Signature

By: Sandra Wasson

Its: Clerk of the City of Cadillac

Acknowledgment

The foregoing instrument was acknowledged before me in _____ County, _____,

on _____ by Sandra Wasson, Clerk of the City of Cadillac, for the City of Cadillac, a

Date

Michigan municipal corporation, on behalf of the corporation.

Notary Public

Print Name

County, _____

Acting in _____ County

My Commission expires: _____

**PROPERTY OWNERS MAIL
SIGNED EASEMENT TO:**

Kelli Kline
Consumers Energy Company
330 Chestnut St
Cadillac, MI 49601

Prepared By:
Rebecca Hyatt 12/08/23 EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

**REGISTER OF DEEDS OFFICE USE
ONLY**

Return recorded instrument to:
Carrie J. Main, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

EXHIBIT A

Owner's Land

Land situated in the City of Cadillac, County of Wexford, State of Michigan:

The West 1/2 of out Lot 17, G A Mitchell's Plat, being part of the Southwest 1/4 of Section 3, Town 21 North, Range 9 West, according to the recorded plat thereof, Wexford County Records.

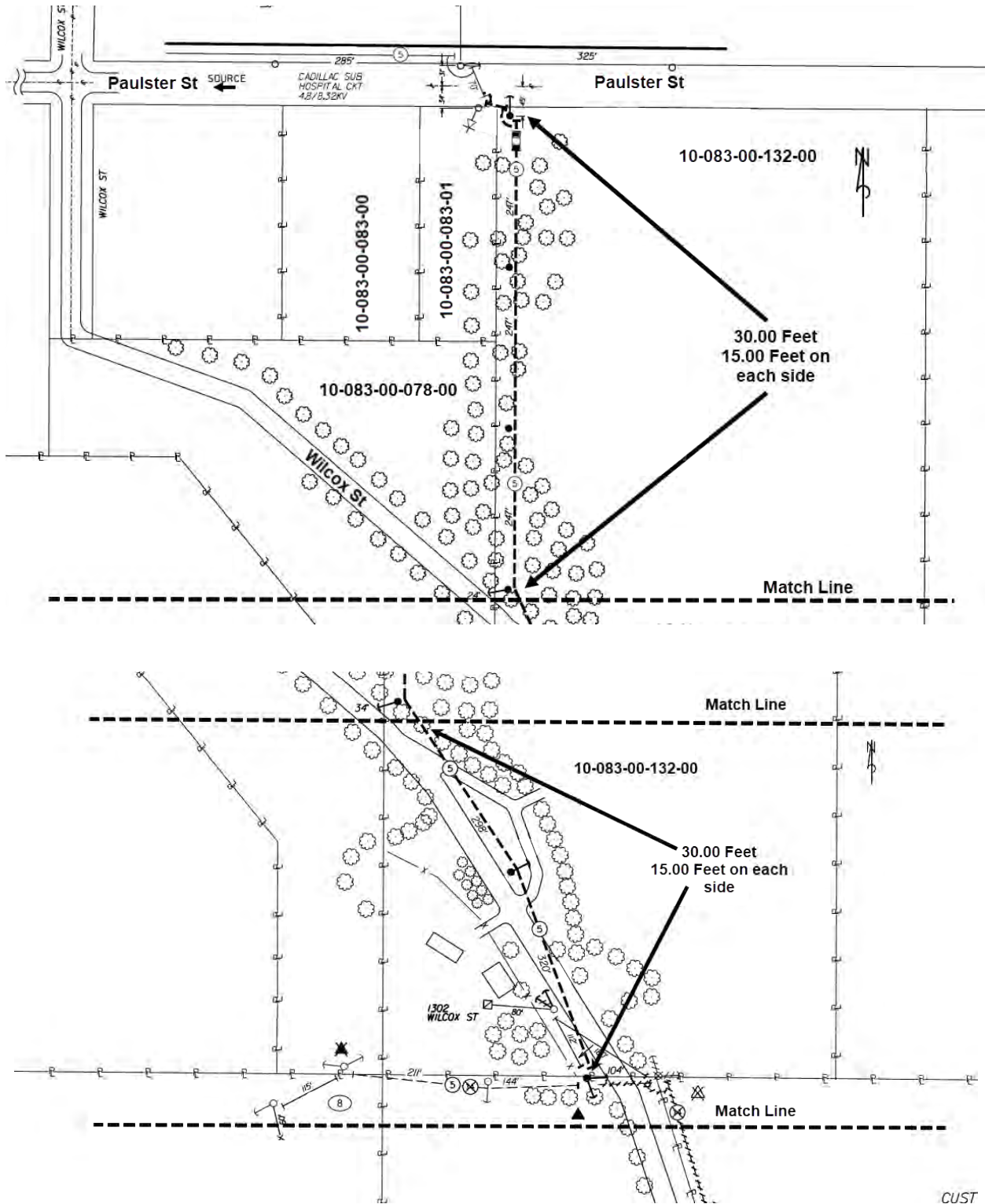
Also known as: 1302 Wilcox Street, Cadillac, Michigan 49601

Parcel ID: 10-083-00-132-00

EXHIBIT B

Easement Area

A 30.00-foot-wide strip of land, being 15.00 feet on each side of the centerline of the line constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



Today's Date 6-7-24

City Received Date

RECEIVED
MUST BE OFFICIALLY CITY DATE STAMP
JUN 06 2024

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Bark for Life

Contact Person [REDACTED]

Contact Phone [REDACTED] Contact Email [REDACTED]

Date: <u>7/27/24</u>		Street Closures	
Street Name <u>Lake</u>	Beginning Location <u>Harris</u>	Ending Location <u>Cass</u>	
	Beginning Time <u>10:00am</u>	Ending Time <u>3:30pm</u>	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time _____	Ending Time _____	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time _____	Ending Time _____	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time _____	Ending Time _____	

Date: <u>7-24-24</u>		Parking Lot Closures	
Lot Location <u>Lake</u>	Street <u>Harris</u>	Nearest Cross Street <u>Cass</u>	
	Beginning Time <u>10am</u>	Ending Time <u>3:30am</u>	
Lot Location <u>Cass St</u>	Street <u>10am</u>	Nearest Cross Street <u>Lake</u>	
	Beginning Time _____	Ending Time _____	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time _____	Ending Time _____	

For
food
trucks
for event

Form must be mailed or delivered to the above address or emailed to: mvandermeulen@cadillac-mi.net

(No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name [REDACTED] Signature [REDACTED] Date 6/10/24

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date June 12, 2024

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

RECEIVED

JUN 12 2024

Reason for Request Block Party Digging Hill

Contact Person Harri Dumas

Contact Phone [REDACTED] Contact Email [REDACTED]

Date: 6/11/24

Street Closures

Street Name Hemlock Beginning Location 11 River St Ending Location Colleen St

Beginning Time 12:00 AM/PM Ending Time 4:00 AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Street Name _____ Beginning Location _____ Ending Location _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Lot Location _____ Street _____ Nearest Cross Street _____

Beginning Time ____:____ AM/PM Ending Time ____:____ AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Harri Dumas Signature Harri Dumas Date 6/12/24

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 4/16/2024

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

Mike Filkins

Request Planning Guide

This form must be completed and return to the City at least 60 days before a HIGH IMPACT event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 7342 if you have questions.

Applicant Name (Print) Rotary Club of Cadillac Contact Address PO Box 481
Contact Phone(s) [REDACTED] Contact Email [REDACTED]
Sponsoring Organization Rotary Club of Cadillac ☐ Private ☐ Non-Profit
Purpose of Event Concert Approx # of Attendees 500

Beginning Date: 7/21/24 Ending Date: 7/21/24 Reoccurring: YES ☒ NO ☐
1st Day 7/21/24 Set-up 12:00 AM/PM Start 3:00 AM/PM End 5:00 AM/PM Clean-up 5:30 AM/PM
2nd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM
3rd Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM
4th Day _____ Set-up _____ AM/PM Start _____ AM/PM End _____ AM/PM Clean-up _____ AM/PM

Please answer the following questions:

YES ☒ NO ☐ Will you be requesting permission to close any streets or parking lots?
YES ☐ NO ☒ Will you be requesting permission to display any off site signage?
YES ☐ NO ☒ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ☐ Will you be requesting permission to reserve any of the City of Cadillac facilities?

Please Circle

Market at Cadillac Commons

Rotary Pavilion

City Park

Cadillac Commons Plaza

YES ☐ NO ☒ Will you be requesting permission to have a parade?
YES ☐ NO ☒ Will you be requesting permission to hold any races?
YES ☐ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☐ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 4/16/2024

City Received Date

Cadillac Rotary Performing Arts Pavilion Reservation Request Form

Please Submit 60-days Prior to Event Date
for HIGH IMPACT EVENTS

Event Rotary Club of Cadillac Concert

Special Requests: Please Circle

Electricity

Water

Wind Screens

Sound System

Movie Screen/Projector System**

Weather Dependentafter dark only**

Usage Rules

1. Profanity and offensive language are strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Pavilion, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Movies/programs shown at the Pavilion are at the discretion of the City, and proper licensing to show copyrighted material is required. One potential resource is www.swank.com. MPAA ratings of G and PG are appropriate.
5. Any signage or decorations must be removed immediately following any event.
6. **No vehicles are permitted on sidewalks or grass. However, the sidewalk immediately south of the pavilion can be utilized for temporary unloading/loading of equipment only. Parking is prohibited on Lake Street, even if it has been closed for the event.**
7. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
8. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
9. **Sound System Fees** - \$20 per hour for use of our sound board and sound technician. (MUSICAL PERFORMANCES)

Reservation Fees:

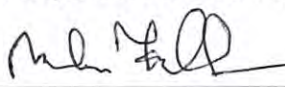
- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

I understand and agree to comply with these rules and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Form must be mailed/emailed or delivered to Cadillac City Hall 200 N. Lake Street in Cadillac, MI 49601 or javila@cadillac-mi.net

Signature  Total Fees Required: _____ Total Fees Paid: _____ Date ____/____/____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date _____

City Received Date

Street & Parking Lot Closure Request Form

Please fill out a separate form for each date

Reason for Request Rotary Concert
Contact Person Mike Filkins
Contact Phone [REDACTED] Contact Email [REDACTED]

Date: 7/21/2024

Street Closures

Street Name <u>Lake St</u>	Beginning Location <u>Cass</u>	Ending Location <u>Harris</u>
	Beginning Time <u>1:00</u> AM/PM	Ending Time <u>5:30</u> AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Street Name _____	Beginning Location _____	Ending Location _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM

Date ____/____/____

Parking Lot Closures

Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM
Lot Location _____	Street _____	Nearest Cross Street _____
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Mike Filkins Signature [Signature] Date 07/16/2024

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/11/24

City Received Date

Banner Request Form

Monday Banner Start Date 8 / 5 / 2024

Monday Banner End Date 8 / 12 / 2024

(Banners are installed and removed on Mondays unless it is a Holiday, then it will be the following day)
(Banners may only be requested for one week at a time per form)

Reason for Banner Mitchell Street Market Banner

Organization Cadillac Area Visitors Bureau

Contact Person Marci Hensley

Contact Phone 231-775-0657

Contact Email marci@cadillacmichigan.com

City of Cadillac & State of Michigan Guidelines:

- ☒ Banner requested date is a minimum of 2 months prior to display date requested.
- ☒ Banner picture or a design proof is attached with this request form or it will not be approved.
- ☒ The City reserves the right to determine when the banner is hung during inclement weather.
- ☒ The City is not responsible for any damages to the banner.
- ☒ Banner requested is for a reasonable and public purpose.
- ☒ Banner does not display any legend or symbol which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, or be political in nature.
- ☒ The legend may contain the name of the sponsor paying for the banner if such is not an obvious advertising of and promotion of the sale of the sponsor's goods or services.
- ☒ The lettering of the sponsor's name or a logo does not exceed three inches if on a single line or two-inches if on more than one line.
- ☒ Banner does not contain an address or directions to location.
- ☒ Banner meets all the design specifications on the back of this form.
- ☒ The banner will be delivered to City Garage a minimum of 1 week before banner is to be displayed.
City Garage is located at 1001 6th Street and hours. Call Street Supervisor at (231)920 -7800 to schedule time.
- ☒ Banner will be picked up within 1 week after being displayed; if it is not picked up, the banner will be disposed of.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Marci Hensley

Signature Marci Hensley

Date 1 / 11 / 2024

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
State of Michigan _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____

Photo ▾



Done





200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/11/2024

City Received Date

Request Planning Guide

This form must be completed and return to the City at least 60 days before a HIGH IMPACT event. Additionally a representative for the event must meet with City Event Team to verify all details for the event before going to City Council for approval. Failure to comply will result in a denial of your event. Please call (231) 775-0181 x 7342 if you have questions.

Applicant Name (Print) Marci Hensley Contact Address Cadillac Area Visitors Bureau
Contact Phone(s) 231-775-0657 Contact Email marci@cadillacmichigan.com
Sponsoring Organization Mitchell Street Market Block Party Private ☐ Non-Profit ☒
Purpose of Event Games, Activities Approx # of Attendees 1000

Beginning Date: 8 / 10 / 2024 Ending Date: 8 / 10 / 2024 Reoccurring: YES ☐ NO ☒
1st Day 8/10/24 Set-up 8 : 00 AM/PM Start 5 : 00 AM/PM End 5 : 00 AM/PM Clean-up 5 : 00 AM/PM
2nd Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM
3rd Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM
4th Day _____ Set-up ____ : ____ AM/PM Start ____ : ____ AM/PM End ____ : ____ AM/PM Clean-up ____ : ____ AM/PM

Please answer the following questions:

YES ☒ NO ☐ Will you be requesting permission to close any streets or parking lots?
YES ☒ NO ☐ Will you be requesting permission to display any off site signage?
YES ☒ NO ☐ Will you be requesting permission to display a banner over Mitchell Street?
YES ☒ NO ☐ Will you be requesting permission to reserve any of the City of Cadillac facilities

Please Circle

☒ Market at Cadillac Commons ☒ Rotary Pavilion ☒ City Park ☒ Cadillac Commons Plaza

YES ☐ NO ☒ Will you be requesting permission to have a parade?
YES ☐ NO ☒ Will you be requesting permission to hold any races?
YES ☐ NO ☒ Will you be requesting permission to serve alcoholic beverages?
YES ☐ NO ☒ Will your event include use of generators, food trucks, grills, fireworks display, or a tent/membrane structure?

If you answered YES to any of the above questions, additional form(s) must be completed for each one. All forms must be completely filled out and all information provided before requests will be brought to City Council for approval.

Forms can be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net

All events require liability insurance: Required Min. general aggregate amount of \$1,000,000, naming the City of Cadillac as Certificate Holder and as additionally insured



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/11/24

City Received Date

The Market at the Cadillac Commons Reservation Form

Please Submit 60-days Prior to Event Date
for **HIGH IMPACT EVENTS**

Event Mitchell Street Market Block Party

Please Circle:

☒ Electricity/Lights ☐ Heat

Usage Rules:

1. Profanity and offensive language is strictly prohibited.
2. Noise must be limited to levels that do not disturb the peace, and must be lowered at the City's request.
3. No decorations, props, or appurtenances shall be used or placed in a manner that will cause damage to the Market, grounds (including trees), or surrounding areas. The use of nails, tacks, staples, etc. is strictly prohibited, along with the use of stakes in the ground.
4. Any signage or decorations must be removed immediately following any event.
5. The sale of food and non-alcoholic beverages may require an additional license. (Code of Ordinances-Chapter 28)
6. The consumption or sale of alcoholic beverages requires approval of City Council. (Code of Ordinances-Chapter 26)
7. Damage to public properties or the City's cost incurred in cleanup and repair shall be the responsibility of the Applicant and the Permit Holder. Payment of any such assessment shall be due within thirty (30) days of notice of such cost or assessment.

Reservation Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that are a minimum of once a week, for four consecutive weeks or more

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

Market Hours 7:00 AM through 11:00 PM

I understand and agree to comply with these rules and acknowledge that the City reserves the right to change or cancel any event or program that is not in compliance with them.

Form must be mailed/emailed or delivered to Cadillac City Hall, Attention Events Coordinator at
200 N. Lake Street in Cadillac, MI 49601

javila@cadillac-mi.net

Signature Marci Hensley Total Fees Required: _____ Total Fees Paid: _____ Date 1 / 11 / 2024



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/10/23

City Received Date

All City Parks Request Form

Reason for Request Mitchell Street Market
Organization Cadillac Area Visitors Bureau Contact Person Marci Hensley
Contact Phone 231-775-0657 Contact Email marci@cadillacmichigan.com
Date Saturday, August 10th, 2024 Times 8am-4pm

City Parks

Please Check One

- ☒ Downtown "Fountain" City Park
- ☒ Cadillac Commons Plaza
- ☐ Sound Garden
- ☐ The Bridge
- ☐ Naval Reserve Flower Open Space
- ☐ Tree Zoo Gazebo

City of Cadillac Guidelines:

Please read the following and initial to acknowledge your understanding

- ☒ All Parks are for public use.
- ☒ The Plaza nor the City Park in Cadillac Commons will have its general use, as an open space or park without organized activity, restricted to no more than two consecutive weekends.
- ☒ The City does not provide any porta potty's, tents, tables, chairs, rugs, extension cords etc
- ☒ The fountain may not be operating due to equipment breakdowns or weather conditions such as wind.
- ☒ I understand and agree to these requirements and understand if these are not met the request will be denied.
- ☒ Not all parks have space for tents, chairs etc.
- ☒ No digging, staking, or any other ground disturbing activity shall be performed except as authorized in the Permit and upon prior notification from the Operations Manager for DPW.
- ☒ No trucks or other motor vehicles are allowed in City parks except in designated parking lots or except those conveying specialized equipment for the Event, or otherwise allowed as stated in the Permit.
- ☒ Applicants shall provide a detailed site plan depicting facility location, if any, to be used or installed during the Event.

Permit Fee Schedule

Permits are required for reservations at the following facilities:

- The Market at Cadillac Commons
- The Rotary Performing Arts Pavilion at Cadillac Commons
- City Park at Cadillac Commons
- The Plaza at Cadillac Commons

Permit Fees:

- Daily Rate (4 hours or more) \$100
- Hourly Rate (less than 4 hours) \$55 per hour
- Non-Profit Daily Rate (4 hours or more) \$50
- Non-Profit Hourly Rate (less than 4 hours) \$25 per hour

Reoccurring Events: Events that occur a minimum of once a week, for four consecutive weeks. Two examples include a summer concert series and farmers' market. **Reoccurring events are not permissible in The Plaza or City Park at Cadillac Commons.**

- Daily Rate of \$25:
- Non-Profit Daily Rate of \$15

Permit fees may be adjusted annually by 5% or the Michigan Consumer Price Index, whichever the greater.

All events require liability insurance.

Form can be emailed to javila@cadillac-mi.net or mailed to 200 N. Lake St. Cadillac, MI 49601

Signature Marci Hensley Date 1 / 10 / 2024



City Received Date

Please fill out a separate form for each date

Contact Phone 231-775-0657 Contact Email marci@cadillacmichigan.com

Date: <u>8 / 10 / 2024</u>		Street Closures	
Street Name <u>Mitchell St.</u>	Beginning Location <u>Cass St.</u>	Ending Location <u>Nelson St.</u>	
	Beginning Time <u>8 :00</u> AM/PM	Ending Time <u>5 :00</u> AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Street Name _____	Beginning Location _____	Ending Location _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

Date <u> / / </u>		Parking Lot Closures	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	
Lot Location _____	Street _____	Nearest Cross Street _____	
	Beginning Time ____:____ AM/PM	Ending Time ____:____ AM/PM	

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Marci Hensley Signature Marci Hensley Date 1 / 11 / 2024

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets _____	Date Approved _____	Comments _____
Parks _____	Date Approved _____	Comments _____
Fire _____	Date Approved _____	Comments _____
Police _____	Date Approved _____	Comments _____
City Manager _____	Date Approved _____	Comments _____
City Council _____	Date Approved _____	Comments _____



200 N. Lake Street
Cadillac MI 49601
Phone (231) 775-0181
www.cadillac-mi.net

Today's Date 1/11/24

City Received Date

Banner Request Form

Monday Banner Start Date 8 / 12 / 2024

Monday Banner End Date 8 / 19 / 2024

(Banners are installed and removed on Mondays unless it is a Holiday, then it will be the following day)
(Banners may only be requested for one week at a time per form)

Reason for Banner Northern District Fair Banner

Organization Cadillac Area Visitors Bureau

Contact Person Marci Hensley

Contact Phone 231-775-0657

Contact Email marci@cadillacmichigan.com

City of Cadillac & State of Michigan Guidelines:

- ☒ Banner requested date is a minimum of 2 months prior to display date requested.
- ☒ Banner picture or a design proof is attached with this request form or it will not be approved.
- ☒ The City reserves the right to determine when the banner is hung during inclement weather.
- ☒ The City is not responsible for any damages to the banner.
- ☒ Banner requested is for a reasonable and public purpose.
- ☒ Banner does not display any legend or symbol which may be construed to advertise, promote the sale of, or publicize any merchandise or commodity, or be political in nature.
- ☒ The legend may contain the name of the sponsor paying for the banner if such is not an obvious advertising of and promotion of the sale of the sponsor's goods or services.
- ☒ The lettering of the sponsor's name or a logo does not exceed three inches if on a single line or two-inches if on more than one line.
- ☒ Banner does not contain an address or directions to location.
- ☒ Banner meets all the design specifications on the back of this form.
- ☒ The banner will be delivered to City Garage a minimum of 1 week before banner is to be displayed.
City Garage is located at 1001 6th Street and hours. Call Street Supervisor at (231)920-7800 to schedule time.
- ☒ Banner will be picked up within 1 week after being displayed; if it is not picked up, the banner will be disposed of.

Form must be mailed or delivered to the above address or emailed to: javila@cadillac-mi.net (No Faxes accepted)

I understand and agree to these requirements & understand if these are not met the request will be denied.

Print Name Marci Hensley

Signature Marci Hensley

Date 1 / 11 / 2024

Request will be reviewed & you will be notified if additional information is needed and/or if request is approved or denied.

For Office Use Only

Streets	Date Approved	Comments
City Manager	Date Approved	Comments
State of Michigan	Date Approved	Comments
City Council	Date Approved	Comments

- Length 30'- 60'



(Request will not be approved without a proof or picture)

ORANGE Banner w/ Navy letters.
3' x 30'

NORTHERN DISTRICT FAIR
 ❀ THIRD WEEK OF AUGUST ❀ 4H ACTIVITIES ALL WEEK ❀
 (3rd) ❀ NORTHERN MICHIGAN TOYOTA DEALERS ❀

Photo ▼



Done



June 17, 2024

Council Communication

Re: Discussion on Special Meeting Agenda Format

It was mentioned at the last City Council Meeting that there should be two opportunities for public comments and a good of the order on every City Council agenda. Traditionally, special meetings of the City Council, which include those branded as work sessions, only have had one opportunity for public comments and no good of the order. The only legal requirement is to have at least one opportunity for public comments.

Recommended Action

Implement any adjustments to future City Council agendas per Council discussion.

June 17, 2024

Council Communication

Re: Change Order Request for Police Mobile Radios

The award for the purchase and installation of Police Patrol Emergency Equipment was awarded to ProComm Inc. on April 15, 2024, in the amount of \$86,010.69. The bid included Kenwood mobile radios for the three new patrol vehicles in the total amount of \$10,792.80. After CPD officers tested and evaluated Kenwood portables, they identified issues raising safety concerns. These radios would shut down while they were on and needed to be turned off and back on again to get them to work. After consulting with radio vendors, it is our recommendation to change from Kenwood to Motorola radios for the new patrol vehicles.

ProComm Inc. advised that the cost of the Kenwood radios (\$10,792.80) would be deducted from the overall award and instead be billed directly by Motorola (\$15,345.99). A change order is being requested to increase the total amount of the award by \$4,553.19 to cover the additional cost of the Motorola radios. The bid specifications from ProComm, Inc and Notice to Proceed for the Motorola purchase are included with this communication.

Recommended Action

It is recommended that City Council approve the change order request to increase total costs of the project by \$4,553.19 and authorize payment directly to Motorola for the radios in the amount of \$15,345.99.

Estimate

Date	Est. #
4/1/2024	23680

Name / Address
CADILLAC CITY POLICE DEPARTMENT 200 N LAKE ST. CADILLAC, MI

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
	DODGE DURANGO UPFIT'S (3)		
	RADIO		
3	1 Kenwood Viking P25 Mobile Radio W/Remote Head (Includes: P25 Phase I/II Trunking, Multi-Key ARC4/DES-OFB/AES Encryption, Bluetooth, Instant Record Replay, Large Color Display, Large External Speaker) 1 Kenwood Viking 2-Year Warranty Extension (5-Years Total)	3,597.60	10,792.80
3	740-870 LOW PRO ANTENNA	48.15	144.45
	LIGHTBAR/SIREN/LIGHT CONTROLLER		
3	WHELEN 9TX 54" LIGHT BAR	1,950.00	5,850.00
3	CENCOM CORE	895.00	2,685.00
3	WHELEN CCTL7 CONTROL HEAD	0.00	0.00
3	OBDII CANPORT DODGE SERIES VEHICLES	0.00	0.00
3	WHELEN CORE SYNC MODULE	115.00	345.00
	NOT ON BID SPEC		
	SYNC'S FLASH PATTERNS OF VEHICLES WHEN IN PROXIMITY OF EACH VEHICLE		
3	SA315P SIREN SPEAKER BRACKET FOR DODGE DURANGO	0.00	0.00
3	WHELEN SIREN SPEAKER-BLACK PLASTIC	0.00	0.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Customer Signature _____ Date _____

Subtotal

Sales Tax (6.0%)

Total

Estimate

Date	Est. #
4/1/2024	23680

Name / Address
CADILLAC CITY POLICE DEPARTMENT 200 N LAKE ST. CADILLAC, MI

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
3	**GRILLE GUARD AND LIGHTS** PRO GARD HD PUSH BUMPER NO CUT OUTS	446.20	1,338.60
12	WHELEN ION T SERIES DUO R/B	135.00	1,620.00
6	WHELEN SINGLE SL PIONEER BAIL MNT 12V	387.75	2,326.50
	SUPER THIN SIDE LIGHTS AND LICENSE PLATE		
12	WHELEN ION T SERIES DUO R/B	135.00	1,620.00
6	WHELEN ION T SERIES UNIVERSAL MOUNT FOR REAR PILLAR MOUNT	15.00	90.00
3	WHELEN T-SERIES LICENSE PLATE BRACKET	40.00	120.00
	REAR FACING PILLAR LIGHTS/REAR WINDOW LIGHTBAR		
3	WHELEN REAR PILLAR MOUNT SOLO RED/BLUE	973.50	2,920.50
3	DUO RST DURANGO 8 LAMP	1,028.25	3,084.75
	RADAR UNIT		
3	KUSTOM SIGNAL RAPTOR RADAR, DUAL K-BAND DIRECTIONAL MODE	1,675.00	5,025.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Subtotal

Sales Tax (6.0%)

Total

Customer Signature _____ Date _____

Estimate

Date	Est. #
4/1/2024	23680

Name / Address
CADILLAC CITY POLICE DEPARTMENT 200 N LAKE ST. CADILLAC, MI

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
3	**PROVIDE AND INSTALL MOBILE DATA TERMINAL** Dell Ruggedized Laptop for CAD and LEIN (Intel Core i5-1145G7, 16GB DDR4, 512GB NVMe SSD, Windows 11 Pro, 14" Touchscreen 1100 NITS anti-glare, US RGB Backlit Keyboard, 802.11ax Wifi, Microphone and Camera, Carry Handle)	2,569.05	7,707.15
3	HAVIS DELL DOCKING STATION BASIC PORT REPLICATION POWER SUPPLY	780.75	2,342.25
3	SIERRA WIRELESS XR60 5G DUAL ETHERNET WIFI INCLUDES 1YR AIRLINK	1,164.10	3,492.30
3	SIERRA WIRELESS 7 IN 1 SHARK FIN ANTENNA DURANGO ROOF LINE	350.00	1,050.00
3	**GUN LOCK SYSTEM** PRO GARD GUN LOCK FOR AR WITH UNIVERSAL HANDCUFF LOCK	480.50	1,441.50
	PARTITION, SEAT W/CARGO BARRIER & REAR STORAGE		

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Customer Signature _____ Date _____

Subtotal

Sales Tax (6.0%)

Total

Estimate

Date	Est. #
4/1/2024	23680

Name / Address
CADILLAC CITY POLICE DEPARTMENT 200 N LAKE ST. CADILLAC, MI

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
3	PRO GARD PRISONER PARTITION(RECESSED) DODGE DURANGO SLIDING WINDOW	914.80	2,744.40
3	PRO GARD POLY WINDOW CARGO BARRIER; TRANSPORT SEAT WITH RETRACTABLE BELTS	1,922.70	5,768.10
3	PRO GARD CARGO STORAGE FLOOR 2 COMPARTMENTS	1,270.00	3,810.00
3	PRO GARD STORAGE DRAWER MOUNTING KIT	177.50	532.50
3	PRO GARD STORAGE DRAWER MANUAL T LOCK SMALL	1,175.00	3,525.00
3	PRO GARD CARGO STORAGE DRAWER TOP	142.50	427.50
	CONSOLE SYSTEM		
3	HAVIS DURANGO 2021+ CONSOLE	438.75	1,316.25
3	HAVIS SELF ADJUSTING CUP HOLDER	65.00	195.00
3	HAVIS CONSOLE ACC. BRACKET WITH 2 LIGHTER PLUS, 1 USB-C & USB TYPE A DUAL PORT CHARGER (2) BLANKS FOR RECTANGULAR ACC.	117.00	351.00
3	HAVIS VSX INTERNAL MOUNTED ARMREST	246.75	740.25
3	HAVIS 8.5" HEAVY DUTY TELESCOPING POLE	195.40	586.20
3	HAVIS 11" SLIDE OUT LOCKING ARM ADAPTER	267.23	801.69
3	MAGNETIC MIC CLIP	44.00	132.00

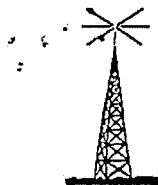
Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Subtotal

Sales Tax (6.0%)

Total

Customer Signature _____ Date _____



Procomm Inc.

Two-way Radio Communications • Emergency Vehicle Solutions
Mt. Pleasant 989-772-3751 • Flint Twp. 810-659-5000

Estimate

Date	Est. #
4/1/2024	23680

Name / Address
CADILLAC CITY POLICE DEPARTMENT 200 N LAKE ST. CADILLAC, MI

Ship To

Purchase Order No.	Terms
	Net 15

Qty	Description	Cost	Total
3	**MISC. SHOP SUPPLIES, INSTALLATION AND SHIPPING**		
6	POWER DISTRIBUTION KIT	265.00	795.00
	80 AMP CIRCUIT BREAKER W/ MANUAL PUSH TRIP	65.00	390.00
	2 PER VEHICLE FOR BATTERY LOCATIONS UNDER PASSENGER SEAT TO ELECTRONICS DRAWER FUSING		
3	MISC SHOP WIRE, CONNECTORS & FUSES	250.00	750.00
3	SHIPPING ESTIMATE	600.00	1,800.00
3	INSTALLATION LABOR	2,450.00	7,350.00

Estimate is only valid for 30 days from date of issue
Please note that all freight costs are estimated unless
otherwise noted and will be billed at current rates.

Customer Signature _____ Date _____

Subtotal	\$86,010.69
Sales Tax (6.0%)	\$0.00
Total	\$86,010.69



Police Department

200 North Lake Street
Cadillac, Michigan, 49601
Phone 231-775-3491 or
Fax 231-306-5929

Date: 8/3/2011

Notice to Proceed
Vendor: Motorola Solutions Inc.

Bill to:
City Of Cadillac
200 N. Lake St
Cadillac, MI 49601

Ship To:
Pro Comm Inc
2099 Independence Drive
Mount Pleasant, MI 48858

End User:
City Of Cadillac
200 N. Lake St
Cadillac, MI 49601

Payment Terms: Net 30 days

APX Mobiles not to exceed \$15,345.99

Respectfully,

June 17, 2024

Council Communication

Re: Leaf Vacuum Trailer Purchase

The FY24 budget includes an appropriation to purchase a leaf vacuum trailer. An invitation to bid was recently released and the following bids were received:

Vendor	Bid
MacQueen Equipment Lake Orion, MI	\$153,385
Technology International, Inc. Lake Mary, FL	\$173,500

The acquisition of this trailer will significantly improve the efficiency of leaf removal both in the fall and in the spring when the snow melts. It will also increase the longevity of the street sweepers in the maintenance fleet that are currently used for a significant amount of leaf pickup.

Recommended Action

It is recommended that the purchase of a leaf vacuum trailer be awarded to MacQueen Equipment in accordance with their bid. Funds are available in the Stores and Garage Fund.

June 17, 2024

Council Communication

Re: Leeson Avenue Improvements

The work includes the following approximate quantities of major items for multiple locations if fully awarded:

12,400	Syd	HMA Crushing & Shaping
2,300	Ton	HMA, 4EML

On Jun 11, 2024, the City held a bid opening on the above referenced project. The following bids were received:

Contractor	Bid
J&N Construction, LLC Gaylord, MI	\$388,457.76
CJ's Excavating, Inc. Cadillac, MI	\$429,016.44
Salisbury Excavating, Inc. Tustin, MI	\$651,268.00

This project was originally bid in the fall of 2023, but was not undertaken because the bids were higher than expected at the time. For reference, the low bid at the time was \$447,770.85, nearly \$60,000 higher than the current low bid. Delaying the project seems to have been a wise decision.

Recommended Action

It is recommended that the contract for the Leeson Avenue Improvements Project be awarded to J&N Contracting, Inc. for the bid amount of \$388,457.76. In addition, a 3.25% contingency is requested for City engineer-approved field changes in unit quantity or scope due to unknowns in municipal construction, bringing the total recommended award to a total of **\$400,000.00**.

The Engineer's estimate for this project was \$360,648.75.

June 17, 2024

Council Communication

RE: Burlingame Street Improvements

The work includes the following approximate quantities of major items:

5,400	Syd	Aggregate Base
1,200	Lft	Water Main
790	Ton	HMA, 4EL
1,200	Lft	Sanitary Sewer
2,250	Lft	Curb and Gutter

On Jun 11, 2024, the City of Cadillac held a bid opening on the above referenced project. The following bids were received:

Contractor	Bid
Pete's Contracting, Inc. Falmouth, MI	\$640,005.99
McGuirk Sand-Gravel, Inc Mt. Pleasant, MI	\$647,425.50
CJ's Excavating, Inc. Cadillac, MI	\$648,039.69
Crawford Contracting, Inc. Mt. Pleasant, MI	\$866,599.56
Salisbury Excavating, Inc. Tustin, MI	\$1,001,697.10

Recommended Action

It is recommended that the contract for the Burlingame Street Improvements Project be awarded to Pete's Contracting, Inc. for the bid amount of \$640,005.99. In addition, a 10% contingency is requested for City engineer-approved field changes in unit quantity or scope due to unknowns in underground municipal construction, bringing the total recommended award to a total of **\$704,006.59**.

The Engineer's estimate for this project was \$573,831.09.

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2024-_____

A RESOLUTION TO INTRODUCE AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF CADILLAC, MICHIGAN, BY ADDING A NEW SECTION WHICH NEW SECTION SHALL BE DESIGNATED AS SECTION 10-4 OF THIS CODE

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, at the Cadillac Municipal Complex, 200 N. Lake Street, Cadillac, Michigan on the ____ day of _____, 2024, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, the City recently amended the City Zoning Ordinance to codify where in the City short-term rentals are permitted; and

WHEREAS, pursuant to Article VII, § 22 of the Michigan Constitution, the City is authorized to adopt resolutions relating to its municipal concerns; and

WHEREAS, the City wishes to consider an ordinance adding a new section to the City Code prohibiting the advertising of short-term rentals where such rentals are not permitted; and

WHEREAS, the best interests of the City will be served by prohibiting such advertisements.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Pursuant to Section 5.2 of the City Charter, the City introduces Ordinance No. 2024-____, An Ordinance to Amend the Code of Ordinances, City of Cadillac, Michigan, By Adding a New Section Which New Section Shall Be Designated as Section 10-4 of this Code (the "Ordinance"), attached as Exhibit A.

2. A public hearing regarding the Ordinance will be held on the ____ day of _____ 2024, at 6:00 p.m. at the City offices at the Cadillac Municipal Complex, 200 N. Lake Street, Cadillac, Michigan.

3. The City Clerk is directed to publish a summary of the proposed Ordinance once in a newspaper of general circulation in the City of Cadillac, together with a notice setting the time and place for a public hearing on the Ordinance, within seven (7) days. The summary and notice of the hearing shall be substantially in the form of Exhibit B.

4. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2024-____, duly adopted at a meeting of the City Council held on the ____ day of _____, 2024.

Sandra Wasson, City Clerk

Exhibit A

CITY OF CADILLAC

ORDINANCE NO. 2024-____

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF CADILLAC,
MICHIGAN, BY ADDING A NEW SECTION WHICH NEW SECTION SHALL BE
DESIGNATED AS SECTION 10-4 OF THIS CODE**

The City of Cadillac ordains:

Section 1. Purpose.

The purpose of this Ordinance is to regulate advertising short-term rentals.

Section 2. Addition of New Section 10-4 to the Code of Ordinances.

New Section 10-4 is added to the Code of Ordinances, and reads as follows in its entirety:

Sec. 10-4. – Advertising short-term rentals.

- (a) *Prohibition.* It is unlawful to advertise, market, publish, or post the availability of a Short-Term Rental, as that term is defined in Section 46-4, including but not limited to listing the Short-Term Rental on any electronic platform, such as AirBnB, VRBO, HomeAway, or Marketplace, when the Short-Term Rental is located in any zoning district where Short-Term Rentals are not a permitted use pursuant to the provisions of the city zoning ordinance.
- (b) *Violations.* A violation of this Section is punishable as a municipal civil infraction. Each day this Section is violated is considered a separate violation.

Section 3. Severability.

If any provision of this Ordinance is found invalid for any reason, such holding will not affect the validity of the remaining provision of this Ordinance.

Section 4. Repealer.

Any ordinances that conflict with this Ordinance are repealed to the extent necessary to give this Ordinance full force and effect.

Section 5. Effective Date.

This Ordinance takes effect 20 days after its adoption.

Exhibit B

NOTICE OF PUBLIC HEARING AND SUMMARY OF PROPOSED ORDINANCE

On _____, 2024, the City Council of the City of Cadillac introduced Ordinance No. 2024-____, An Ordinance to Amend the Code of Ordinances, City of Cadillac, Michigan, By Adding a New Section Which New Section Shall Be Designated as Section 10-4 of this Code.

NOTICE IS HEREBY GIVEN that a Public Hearing on the proposed ordinance will be held in the Council Chambers, Cadillac Municipal Complex, 200 N. Lake Street, Cadillac, Michigan, on _____, 2024 at _____ p.m., at a meeting of the City Council.

The proposed ordinance would prohibit advertising the availability of short-term rentals where such rentals are not permitted under the city zoning ordinance. Violations of the proposed ordinance would be punishable as civil municipal infractions.

The City of Cadillac complies with the "Americans with Disabilities Act." If auxiliary aids or services are required at a public meeting for individuals with disabilities, please contact Sandra Wasson, City Clerk, at clerk@cadillac-mi.net, at least three (3) business days prior to any such meeting. Copies of the proposed ordinance are available for examination at the office of the City Clerk and copies may be provided at a reasonable charge.

CITY COUNCIL OF THE
CITY OF CADILLAC, MICHIGAN

By: Sandra Wasson, City Clerk
Cadillac Municipal Complex
200 North Lake Street
Cadillac, Michigan 49601
Telephone No: (231) 775-0181

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

Organization Name Cadillac Freedom Festival			
Organization Physical Street Address [REDACTED]			
City [REDACTED]	State [REDACTED]	Zip Code [REDACTED]	County [REDACTED]
Organization Mailing Address [REDACTED]			☐ Same as Physical Address
City [REDACTED]	State [REDACTED]	Zip Code [REDACTED]	County [REDACTED]
Organization Telephone Number [REDACTED]			

2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.

Host an annual festival to celebrate Independence Day in Cadillac.

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a ☐ Bingo ☒ Raffle ☐ Charity Game Ticket license
Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

First Name [REDACTED]		Last Name [REDACTED]		Position/Role with Organization [REDACTED]	
Mailing Address [REDACTED]				City [REDACTED]	
State [REDACTED]	Zip Code [REDACTED]	Telephone Number (Day) [REDACTED]		Telephone Number (Evening) [REDACTED]	
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.					
Authorized Contact Person Signature [REDACTED]				Date 6/10/24	

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)