

**CADILLAC CITY COUNCIL**  
**SPECIAL MEETING AGENDA**

**Thursday, May 12, 2022**  
**10:00 a.m.**

**200 N. Lake St.**  
**Cadillac, MI 49601**

CALL TO ORDER

ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

This opportunity for public comment provides the public with a chance to make a statement regarding any subject matter. Public comment is not an opportunity to necessarily ask questions or converse with City Staff, Council Members or other meeting attendees. Contact information for Council and staff is available on our website, [www.cadillac-mi.net](http://www.cadillac-mi.net), or can be obtained by calling (231) 775-0181. Comment time is limited to 3-minutes, and unused time may not be yielded back or given to someone else to use.

III. PUBLIC HEARING ON THE PROPOSED APPLICATION FOR A CDBG GRANT  
AND APPROVAL OF RESOLUTION

IV. ADJOURNMENT

May 12, 2022

## Council Communication

*Re: Water-Related Infrastructure CDBG Grant – Headworks System at the WWTP*

This grant application includes the design and construction of a headworks for the City’s wastewater treatment plant. This headworks project includes a screening system to remove large debris from influent wastewater and a grit removal system to remove smaller particles. The project also includes a headworks building, controls and metering equipment to monitor the system, all associated building needs such as plumbing, HVAC, electrical, and site restoration.

This project will reduce wear on the downstream equipment which will, in turn, reduce maintenance and repair costs. The treatment plant will run more efficiently, increase capacity, and reduce pollutants re-entering the environment by removing inorganics from the wastewater. City staff will no longer need to manually collect the large debris, and can dedicate their time to other projects.

The grant request is for \$2,000,000.

The City/Local match is \$919,000.

The current CIP has the following line items allocated from the Sewer Fund:

Cleaning Anaerobic Digester	(2025)	\$ 75,000
Channel Monster	(2026)	\$ 45,000
Muffin Monster	(2027)	\$ 16,000
Screen	(2028)	\$400,000
Grit Removal	(2028)	\$350,000
TOTAL		\$886,000

An additional \$33,000 from the Sewer Fund will be needed to make up the difference of Local Match.

### Recommended Action

Motion to approve the submittal of the application for the Water-Related Infrastructure CDBG Grant.

Motion to approve the Local Governmental Authorizing Resolution for certification of the Michigan CDBG Application, signing of grant agreement, and execution of all future documents required for grant completion.

**City Council**

200 North Lake Street  
Cadillac, Michigan 49601  
Phone (231) 775-0181  
Fax (231) 775-8755



**Mayor**  
Carla J. Filkins

**Mayor Pro-Tem**  
Tiyi Schippers

**Councilmembers**  
Stephen King  
Robert J. Engels  
Bryan Elenbaas

**RESOLUTION NO. 2022-xxxx**

**AUTHORIZING RESOLUTION**

**WATER-RELATED INFRASTRUCTURE CDBG**

At a special meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held in the Council Chambers, Cadillac Municipal Complex, 200 North Lake Street, Cadillac, Michigan, on the 12<sup>TH</sup> day of May, 2022, at 10 a.m.

PRESENT: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBER:

The following preamble and resolution was offered by Council Member Schippers and seconded by Council Member Elenbaas.

**WHEREAS**, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

**WHEREAS**, the City of Cadillac desires to request \$2,000,000 in CDBG funds to construct a headworks including a screening and grit removal system, building for equipment, and associated piping; and

**WHEREAS**, the City of Cadillac commits local funds from its Sewer Fund in an amount up to \$919,000; and

**WHEREAS**, the proposed project is consistent with the local Community Development Plan as described in the Application; and

**WHEREAS**, the proposed project will benefit all residents of the project area and 58.80 percent of the residents of the City of Cadillac are low and moderate income persons as determined by an income survey approved by the Michigan Economic Development Corporation; and

**WHEREAS**, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The City of Cadillac hereby designates the Mayor as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.
2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: COUNCIL MEMBERS: \_\_\_\_\_

NAYS: \_\_\_\_\_

STATE OF MICHIGAN                    )  
  )ss  
COUNTY OF WEXFORD                )

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2022-xxxx, duly adopted at a meeting of the City Council held on the 12<sup>th</sup> day of May, 2022.

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Sandra Wasson  
Cadillac City Clerk