



City Council Meeting

January 19, 2021

6:00 p.m.

By Remote Electronic Participation

Cadillac Municipal Complex

200 N. Lake St.

Cadillac, MI 49601



January 19, 2021 City Council Meeting Agenda
6 p.m. 200 N. Lake St. – Cadillac, MI 49601
Meeting held by remote electronic participation.

We support each other in serving our community

CALL TO ORDER
ROLL CALL

I. APPROVAL OF AGENDA

II. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

III. CONSENT AGENDA

- A. Minutes from the regular meeting held on December 21, 2020.
Support Document III-A

IV. PUBLIC HEARINGS

- A. Public hearing to consider adoption of Ordinance to Amend Section 12-94 of the City Code Regarding Duration of the Cadillac Castle Service Charge in Lieu of Taxes.
Support Document IV-A
- B. Public hearing to consider adoption of Ordinance to Approve Exchange of Real Property (Within James E. Potvin Industrial Park).
Support Document IV-B

V. COMMUNICATIONS

- A Friends of the Library
Support Document V-A
- B. Downtown Sidewalk Cafes
Support Document V-B

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- C. Clam Lake Beer Company
Support Document V-C

VI. APPOINTMENTS

- A. Recommendation regarding reappointment to the Cemetery Board.
Support Document VI-A
- B. Recommendation regarding reappointment to the Cemetery Board.
Support Document VI-B
- C. Recommendation regarding reappointment to the Planning Commission.
Support Document VI-C
- D. City Council Member appointments, regular and alternate, to the Board of Review.

VII. CITY MANAGER'S REPORT

- A. Discussion on Time Allotment for Public Comment During Public Hearings.
- B. Cadillac Housing Commission compensation change request.
Support Document VII-B
- C. Hardship (Poverty) Exemption Policy.
Support Document VII-C
- D. COVID-19 Update

VIII. INTRODUCTION OF ORDINANCES

- A Adopt Resolution to Introduce Ordinance to Approve Sale of Real Property (within the James E. Potvin Industrial Park) to Spencer Plastics and Set a Public Hearing for March 1, 2021.
Support Document VIII-A

IX. ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution to Terminate Municipal Services Agreement with Cadillac Castle.
Support Document IX-A
- B. Adopt Resolution to Appoint Wexford County Emergency Management Coordinator as Emergency Management Coordinator.
Support Document IX-B

X. PUBLIC COMMENTS

It is requested that comment time be limited to three (3) minutes.

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XI. GOOD OF THE ORDER

XII. ADJOURNMENT

Core Values (R.I.T.E.)

Respect

Integrity

Trust

Excellence

Guiding Behaviors

We support each other in serving our community

We communicate openly, honestly, respectfully, and directly

We are fully present

We are all accountable

We trust and assume goodness in intentions

We are continuous learners

CITY COUNCIL MEETING MINUTES

December 21, 2020

Meeting held by remote electronic participation.

200 N. Lake St. - Cadillac, Michigan 49601

CALL TO ORDER

Mayor Filkins called the City Council meeting to order at approximately 6:00 pm.

ROLL CALL

Council Present: Schippers, Elenbaas, King, Mayor Filkins

Council Member Schippers stated she is attending the meeting virtually in the City of Cadillac.

Council Member Elenbaas stated he is attending the meeting virtually in the City of Cadillac.

Council Member King stated he is attending the meeting virtually in the City of Cadillac.

Mayor Filkins stated she is attending the meeting virtually in the City of Cadillac.

Council Absent: Engels

Staff Present: Peccia, Roberts, Ottjepka, Wallace, Dietlin, Coy, Genovich, Smith

APPROVAL OF AGENDA

2020-196 Approve agenda as presented.

Motion was made by Elenbaas and supported by Schippers to approve the agenda as presented.

Motion unanimously approved.

PUBLIC COMMENTS

Konrad Isch expressed support for not moving forward with the Tabled Items (Resolution to Appoint City Manager as Emergency Management Coordinator and Resolution Declaring Local State of Emergency Due to COVID-19 Pandemic). He expressed concerns regarding the proposed Cadillac Castle project and the time limit of three (3) minutes for public comments during a public hearing.

2020-197 Approve consent agenda as presented.

Motion was made by Schippers and supported by Elenbaas to approve the consent agenda as presented.

Motion unanimously approved.

APPOINTMENTS

A. Recommendation regarding reappointment to the Historic Districts Commission.

2020-198 Approve reappointment to the Historic Districts Commission.

Motion was made by Schippers and supported by King to approve the reappointment of Anne Engels to the Historic Districts Commission for a 3-year term to expire on December 31, 2023.

Motion unanimously approved.

CITY MANAGER'S REPORT

A. Calendar Year 2021 Council Meeting Schedule.

Peccia stated it is being recommended that the 2021 City Council Meeting Schedule be approved as follows:

Regular Council Meetings will be monthly on the first and third Mondays starting at 6:00 p.m. except for the following months-

- January – Schedule one regular meeting for the third Tuesday, January 19, 2021. Due to Christmas, New Years, and Martin Luther King Jr. holidays, City Offices are closed December 24, 25, and 31, 2020, and January 1, and 18, 2021 respectively. Additionally, it is common for staff to take vacation and/or personal time off during this timeframe.
- July – Schedule one regular meeting for the third Monday, July 19, 2021. Due to the proximity of Independence Day in the first week of the month, it is common for staff to take vacation and/or personal time off during this timeframe, even though the holiday is not on Monday.
- September – Schedule the first meeting of the month for Tuesday, September 7, 2021. Due to City Offices being closed on September 6, 2021 for Labor Day.
- November – Schedule one regular meeting for the third Monday, November 15, 2021. Due to the City General Election scheduled for Tuesday, November 2, 2021.

Peccia noted the City Council may call a special meeting should the need arise.

2020-199 Approve Calendar Year 2021 Council Meeting Schedule.

Motion was made by Elenbaas and supported by King to approve the Calendar Year 2021 Council Meeting Schedule as presented.

Motion unanimously approved.

B. Clam Lake Township Fire and Emergency Services Agreement.

Peccia briefly reviewed the terms of the Clam Lake Township Fire and Emergency Services Agreement. He noted the Agreement has been approved by Clam Lake Township.

2020-200 Approve Clam Lake Township Fire and Emergency Services Agreement.

Motion was made by Schippers and supported by Elenbaas to approve the Clam Lake Township Fire and Emergency Services Agreement.

Motion unanimously approved.

C. COVID-19 Update

Peccia noted information regarding COVID-19 can be found at the District Health Department #10 website at www.dhd10.org.

Peccia stated a COVID-19 Pandemic Financial Response Plan was put in place as part of the City's Fiscal Year 2021 Budget. He advised there will likely be some capital items that were "frozen" as part of that process that will need to be addressed in the first quarter of 2021.

Owen Roberts, Director of Finance, provided a COVID-19 Pandemic Financial Response Update (see attachment).

INTRODUCTION OF ORDINANCES

- A Adopt resolution to introduce Ordinance to Amend Section 12-94 of the City Code Regarding Duration of the Cadillac Castle Service Charge in Lieu of Taxes and set a public hearing for January 19, 2021.

Peccia stated Cadillac Castle will be a senior living housing development. He noted the developer requested the duration be extended from thirty-six (36) months to forty-eight (48) months. He stated it is being requested that a public hearing be scheduled for January 19, 2021.

2020-201 Set public hearing for Ordinance 2021-01.

Motion was made by Elenbaas and supported by King to adopt the resolution to introduce Ordinance to Amend Section 12-94 of the City Code Regarding Duration of the Cadillac Castle Service Charge in Lieu of Taxes and set a public hearing for January 19, 2021.

Motion unanimously approved.

- B. Adopt resolution to introduce Ordinance to Approve Exchange of Real Property (Within James E. Potvin Industrial Park) and set a public hearing for January 19, 2021.

Peccia stated this is regarding the exchange of real property within the James E. Potvin Industrial Park. He noted it involves the swapping of property immediately adjacent to Spencer Plastics that is owned by Consumers Energy with property that is one (1) parcel to the east that is owned by the City. He stated this will accommodate the need for Spencer Plastics to eventually expand their footprint and the City is currently in discussions with Spencer Plastics, accordingly. He noted the Cadillac Industrial Fund did unanimously approve their support for this exchange of property. He stated it is anticipated this item will be brought to the Planning Commission for consideration prior to the public hearing on January 19, 2021.

2020-202 Set public hearing for Ordinance 2021-02.

Motion was made by Schippers and supported by Elenbaas to adopt the resolution to introduce Ordinance to Approve Exchange of Real Property (Within James E. Potvin Industrial Park) and set a public hearing for January 19, 2021.

Motion unanimously approved.

ADOPTION OF ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution Authorizing Notice of Intent Re Act 94 Requirements and Declaration of Intent to Reimburse (Water System Improvements).

Peccia stated this is regarding the utilization of Drinking Water Revolving Fund (DWRP) loan dollars for the future development of the new wellfield.

Roberts noted it is a standard resolution to approve the Notice of Intent that is required for every bond issue.

2020-203 Authorize Notice of Intent Re Act 94 Requirements.

Motion was made by Elenbaas and supported by King to adopt the Resolution Authorizing Notice of Intent Re Act 94 Requirements and Declaration of Intent to Reimburse (Water System Improvements).

Motion unanimously approved.

- B. Adopt Resolution Amending General Appropriations Act for Fiscal Year 2021.

Roberts reviewed the proposed budget amendment.

Elenbaas asked about the new sign for the Rotary Performing Arts Pavilion.

Roberts stated that was an appropriation from the prior fiscal year and it will likely be part of the first quarter recommendation to Council.

Peccia noted we “froze” a number of projects but they are still in the budget.

2020-204 Adopt Resolution Amending General Appropriations Act for Fiscal Year 2021.

Motion was made by Schippers and supported by Elenbaas to adopt the Resolution Amending General Appropriations Act for Fiscal Year 2021.

Motion unanimously approved.

MINUTES AND REPORTS OF BOARDS AND COMMISSIONS

- A. Downtown Development Authority

PUBLIC COMMENTS

Konrad Isch encouraged everyone to voice their opinions, ask questions, contact your Council Member, and get involved.

Tony Isch asked to give his allotted three (3) minutes to his dad.

Mayor Filkins stated that is not permitted.

TABLED ITEMS

A. Resolution to Appoint City Manager as Emergency Management Coordinator.

B. Resolution Declaring Local State of Emergency Due to COVID-19 Pandemic.

Peccia stated these two (2) resolutions were presented at the previous meeting. He noted at that time, the City Attorney briefed the City Council regarding the proposed resolutions and advised that the State of Michigan would likely be extending the Open Meeting Act statutory deadline before the end of the calendar year. He stated the State Legislature has approved an extension that would allow for electronic meetings of public bodies within the Open Meetings Act through the end of March 2021 and it is expected the Governor will sign that into law before the end of the calendar year. He stated at this time, there is no action required on these resolutions.

Peccia stated that early in 2021, we do expect to ask the City Council to consider a resolution of support that officially appoints the Wexford County Emergency Management Coordinator as the Emergency Management Coordinator for the City of Cadillac.

GOOD OF THE ORDER

Peccia thanked City Council and City Staff for a great year, especially with the challenge of the global pandemic. He wished everyone Happy Holidays and Happy New Year.

Elenbaas acknowledged the progress being made on the solar farm.

King thanked Konrad Isch for his comments. He noted he believes it is critical that everyone stays involved because that it is what makes our system work and gives people confidence in the system. He stated he would like to explore how to provide interested parties more than three (3) minutes in relation to public hearings. He invited members of the public to provide their packets of information to Council for consideration prior to public hearings. He noted City Staff has done a good job, especially during the pandemic, to help people have a voice. He encouraged City Staff to continue to assist downtown businesses.

Schippers noted Council did receive the written comments provided by Konrad Isch. She thanked everyone in the community who decorated their homes for the holidays. She encouraged everyone to stay safe and wished everyone Merry Christmas, Happy Holidays, and Happy New Year.

Mayor Filkins stated she agrees with everything that has been stated during the Good of the Order. She noted we do not become part of the City Council or a public servant because we have an agenda, it is

because want to make a difference. She stated she appreciates the passion expressed by Konrad Isch. She noted she agrees with Council Member King that we all need to be involved and we all need to make sure that everyone's voices are heard, appreciated, and respected. She stated the more conversation we can generate the more we can ensure we are going down the right path. She noted she is grateful for all of the efforts of City Staff during this challenging year. She stated she received her first dose of the vaccine today and is excited the vaccine is becoming available. She thanked the Council Members for their service to the citizens of Cadillac. She wished everyone a Merry Christmas.

ADJOURNMENT

Respectfully submitted,

Carla J. Filkins, Mayor

Sandra L. Wasson, City Clerk

DRAFT



COVID-19 Pandemic Financial Response Update

December 21, 2020

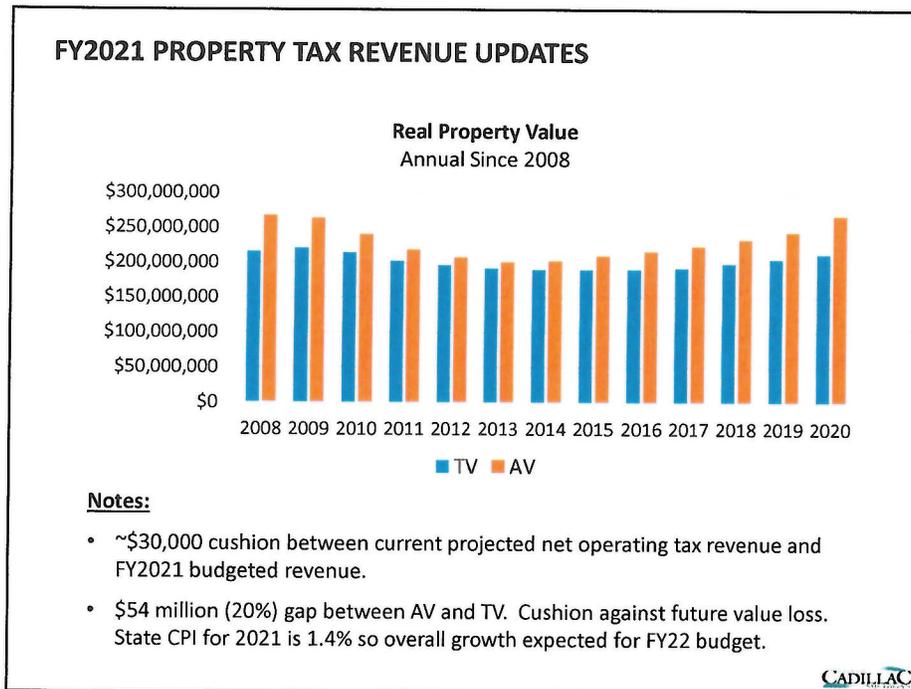
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FY2021 CARES ACT FUNDS RECEIVED

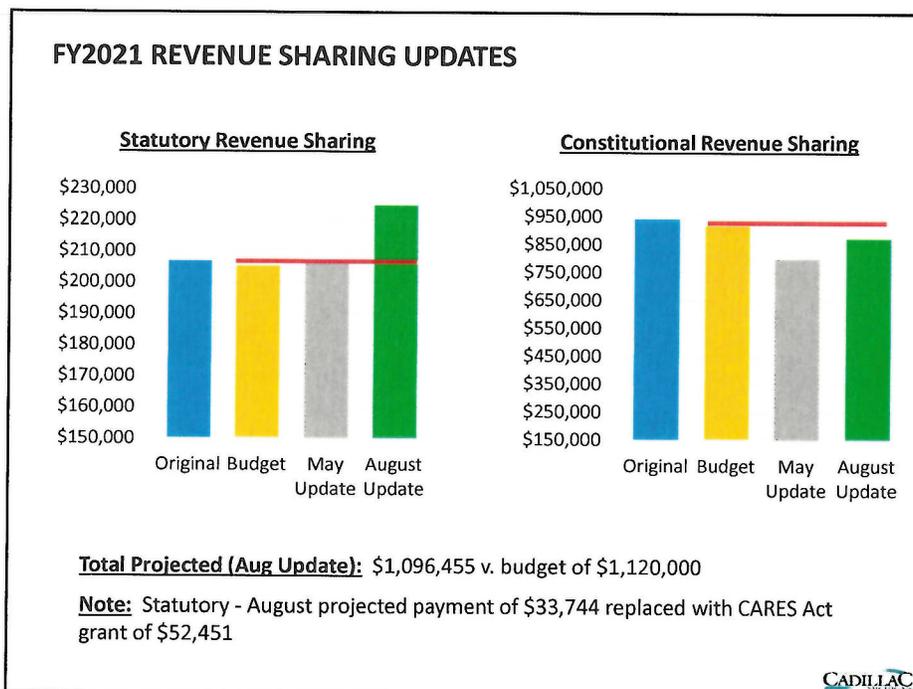
- **Coronavirus Relief Local Government Grants (CRLGG):**
 - Received as replacement for August statutory revenue sharing payment; \$52,451 received v. projected revenue sharing payment of \$33,744
- **First Responder Hazard Pay Premiums Program (FRHPPP):**
 - Received \$33,000; Enabled the City to provide \$1,000 hazard pay premium payments to 15 law enforcement officers and 18 fire fighters
- **Public Safety and Public Health Payroll Reimbursement Program (PSPHPR):**
 - Reimbursement for eligible costs incurred in April and May; assumption of Public Safety officer's activities diverted to COVID activities; received \$214,694; anticipate one more small payment



2

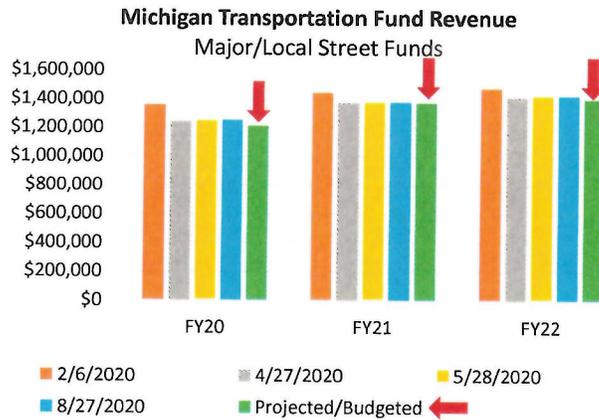


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FY2021 OTHER REVENUE UPDATES

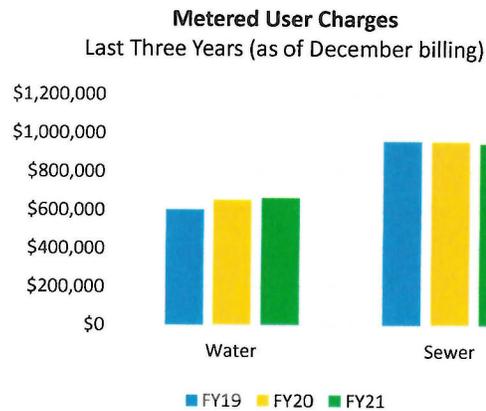


Note: Projected revenues from MDOT exceed City budget/projections for next two fiscal years



5

FY2021 UTILITIES METERED REVENUE UPDATES



May miss budgeted revenue; closely watching through remainder of the year;



6

FY2021 SPENDING UPDATES

- Spending within expectations/projections across all funds with exception of emergency repairs previously reported; pandemic has not had dramatic impact on expenditures
- **General Fund** - \$102,000 in capital projects and additional \$16,000 in travel/training budget remain frozen – *not recommending changing this yet*
- **Water and Sewer Fund** - \$422,000 in capital projects frozen - *not recommending changing this yet*

CADILLAC

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Robert J. Engels
Stephen King
Bryan Elenbaas

RESOLUTION NO. 2021-_____

**RESOLUTION ADOPTING
ORDINANCE TO AMEND SECTION 12-94 OF THE CITY CODE REGARDING DURATION
OF THE CADILLAC CASTLE SERVICE CHARGE IN LIEU OF TAXES**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held electronically on the 19th day of January, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____ .

WHEREAS, pursuant to the State Housing Development Authority Act of 1966, PA 346, as amended, MCL 125.1401 *et seq*) (the "Act"), the City of Cadillac adopted an Ordinance No. 2018-08 to provide for a service charge in lieu of taxes for dwelling units for low to moderate income elderly persons identified as Cadillac Castle; and

WHEREAS, the City wishes to consider an ordinance amending Ordinance No. 2018-08 to change the duration of the Ordinance's effect from thirty-six (36) months to forty-eight (48) months; and

WHEREAS, on December 21, 2020, City Council introduced an ordinance amending Ordinance No. 2018-08 accordingly (the "Ordinance"); and

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2021-____, duly adopted at a regular meeting of the City Council held on the 19th day of January, 2021.

Sandra Wasson
Cadillac City Clerk

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Robert J. Engels
Stephen King
Bryan Elenbaas

ORDINANCE NO. 2021-01

**ORDINANCE TO AMEND SECTION 12-94 OF THE CITY CODE REGARDING
DURATION OF THE CADILLAC CASTLE SERVICE CHARGE IN LIEU OF TAXES**

THE CITY OF CADILLAC ORDAINS:

Section 1

Section 12-94 of the City Code regarding the duration of the Cadillac Castle Service Charge in Lieu of Taxes Ordinance is hereby amended to read, in its entirety, as follows:

12-94. Duration.

This Ordinance shall remain in effect and shall not terminate so long as the Housing Development is supported by a federally or Authority-aided mortgage and remains subject to income and rent restrictions pursuant to Section 42 of the Internal Revenue Code of 1986, as amended; and provided that construction of the Housing Development commences within **forty-eight (48)** months from the effective date of this Ordinance from which this division is derived. Notwithstanding the above, the exemption shall cease for that portion of the project which is not operated consistent with section 12-89 above.

Section 2

Any section or subsection not expressly amended by this Ordinance shall remain in full force and effect. Should any portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 3

This Ordinance shall take effect 20 days after its adoption.

Sandra Wasson, City Clerk

Dated: _____

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Stephen King
Robert J. Engels
Bryan Elenbaas

RESOLUTION NO. 2021-_____

**RESOLUTION TO ADOPT ORDINANCE TO APPROVE
EXCHANGE OF REAL PROPERTY
(WITHIN JAMES E. POTVIN INDUSTRIAL PARK)**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, conducted electronically on the 19th day of January, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____ .

WHEREAS, the City of Cadillac ("City") is authorized by statute to buy, own and sell real property (MCL 117.4e); and

WHEREAS, the Charter of the City provides that the City may, by ordinance and upon the affirmative vote of four or more members of the Council, sell or exchange any real estate (Charter Sec. 5.6); and

WHEREAS, the Charter further provides that before final adoption of such an ordinance, the Council shall hold a public hearing and shall publish notice once at least twenty (20) days and again ten (10) days prior to the hearing; and

WHEREAS, the City wishes to adopt an ordinance that approves the transfer by quit claim deed of real property owned by the City approximately described as that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: the East 180.00 feet of Lot 1 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds, containing 2.17 acres (the "Portion of Lot 1"), in exchange for which Consumers Energy Company will convey to the City by quit claim deed that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: Lot 1 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.58 acres ("Lot 2").

The City Clerk twice published a summary of the Ordinance in a newspaper of general circulation in the City of Cadillac, together with a notice setting the time and place for a public hearing on the Ordinance, in accordance with the Charter. A copy of the Ordinance shall be available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

WHEREAS, the exchange of real property described in the Ordinance is in the public interest.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. Pursuant to Section 5.2 and 5.6 of the City Charter, the City adopts Ordinance No. 2021-____, Ordinance to Authorize Exchange of Real Property (within James E. Potvin Industrial Park) (the "Ordinance," attached as Exhibit 1).

2. A public hearing regarding the Ordinance was held electronically on the 19th day of January, 2021, at 6:00 p.m.

3. The Mayor and the City Clerk are authorized to execute any and all documents, and take any and all actions, as may be necessary or appropriate to close upon the exchange described in the Ordinance.

4. A copy of the Ordinance is available for examination at the office of the City Clerk, and copies may be provided for a reasonable charge.

5. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2021-____, duly adopted at a regular meeting of the City Council held on the 19th day of January, 2021.

Sandra Wasson
City Clerk

ORDINANCE NO. 2021-02

**ORDINANCE TO APPROVE EXCHANGE OF REAL PROPERTY
(WITHIN JAMES E. POTVIN INDUSTRIAL PARK)**

THE CITY OF CADILLAC ORDAINS:

Section 1.

Pursuant to MCL 117.4e, the Charter of the City of Cadillac and other applicable authority, the City hereby approves the transfer of real property owned by the City, approximately described as that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: The East 180.00 feet of Lot 1 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.17 acres (the "Portion of Lot 1"), in exchange for real property owned by Consumers Energy Company described as that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: Lot 2 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.58 acres (the "Lot 2").

Section 2.

The Mayor and City Clerk are hereby authorized to execute any and all documents and to take any and all actions necessary or appropriate to close upon the exchange of a Portion of Lot 1 for Lot 2, and to finalize a description of the Portion of Lot 1.

Section 3.

The City Clerk is directed, pursuant to Section 20-4(b) of the City's Code of Ordinances, within 30 days after the adoption of this ordinance, to record a certified copy of this ordinance with the Wexford County Register of Deeds and to send a copy to the State Treasurer.

Section 4.

All other ordinances inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent necessary to give this Ordinance full force and effect.

Section 5.

This Ordinance shall take effect twenty (20) days after its adoption and publication.

Approved this ____ day of _____, 2020.

Sandra Wasson, City Clerk

Carla J. Filkins, Mayor

I, Sandra Wasson, City Clerk of the City of Cadillac, Michigan, do hereby certify that a summary of Ordinance No. 2021-02 was published in the Cadillac News on the ____ day of _____, 2021.

Sandra Wasson, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF WEXFORD)

On this ____ day of _____, 2021, before me, a Notary Public, in and for said County, personally appeared Carla J. Filkins, Mayor, and Sandra Wasson, City Clerk, on behalf of the City of Cadillac, who executed the foregoing Ordinance and acknowledged that they have executed it on behalf of the City of Cadillac in their capacity as its Mayor and City Clerk, respectively.

_____, Notary Public
County of _____, State of Michigan
My commission expires: _____

Prepared By and Return To:
Scott H. Hogan (P41921)
FOSTER, SWIFT, COLLINS & SMITH, PC
1700 E. Beltline Avenue NE, Suite 200
Grand Rapids, MI 49525
(616) 726-2200

CITY REAL PROPERTY

That part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: The East 180.00 feet of Lot 1 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.17 acres.

CONSUMERS ENERGY REAL PROPERTY

That part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: Lot 2 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.58 acres.

CADILLAC INDUSTRIAL FUND

RESOLUTION NO. 2021-01

**RESOLUTION TO APPROVE LOT DIVISION
WITHIN JAMES E. POTVIN INDUSTRIAL PARK**

At a meeting of the Board of the Cadillac Industrial Fund, Wexford County, Michigan, conducted electronically on the 14th day of January 2021, at 7:30 am.

PRESENT: Craig Hewett, Jon Caitlin, Bob Garner, Dean DeKryger, Eric Baker, Lorri King, Mike Hamner, Pete Stalker and William Rzepka

ABSENT: None

The following preamble and resolution was offered by Lorri King and seconded by Dean DeKryger.

WHEREAS, the City of Cadillac ("City") is authorized by statute to buy, own and sell real property (MCL 117.4e); and

WHEREAS, the Charter of the City provides that the City may, by ordinance and upon the affirmative vote of four or more members of the Council, sell or exchange any real estate (Charter Sec. 5.6); and

WHEREAS, the City has indicated that it wishes to adopt an ordinance that approves the transfer of real property owned by the City described as that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of Cadillac, Wexford County, Michigan, being described as: the East 180.00 feet of Lot 1 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds, containing 2.17 acres (the "Portion of Lot 1") to Consumers Energy Company, in exchange for which Consumers Energy Company will convey to the City that part of the NE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 31, T22N, R09W, City of

Cadillac, Wexford County, Michigan, being described as: Lot 2 of James E. Potvin Industrial Park Subdivision, as recorded in the Wexford County Register of Deeds. Containing 2.58 acres ("Lot 2"); and

WHEREAS, the Protective Covenants and Restrictions for the James E. Potvin Industrial Park, Cadillac, Michigan, provide in Section 5 that "no parcel or lot in the Potvin Industrial Park shall be divided without the approval of the Cadillac Planning Board, the Cadillac Industrial Fund and the Zoning Administrator", and the Cadillac Planning Commission is the successor to the Cadillac Planning Board; and

WHEREAS, the division of Lot 1 and exchange of real property described in the Ordinance is in the best interest of the public health, safety, and welfare.

NOW, THEREFORE, the Board of the Cadillac Industrial Fund, Wexford County, Michigan (Board), resolves as follows:

1. Upon receipt of Consumer's Energy's written agreement to transfer Lot 2 to the City of Cadillac in exchange for the Portion of Lot 1 and receipt of a binding agreement for the sale of Lot 2 to a third party adjacent land owner on terms and conditions agreed to by the Board, the division of Lot 1 described above (dividing the East 180 feet of Lot 1 from the remainder of Lot 1) is hereby approved pursuant to the Protective Covenants and Restrictions for the James E. Potvin Industrial Park, Cadillac, Michigan. A depiction of the division is attached.

2. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

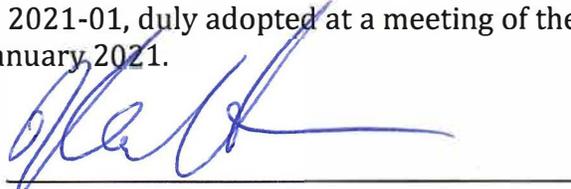
YEAS: Hewett, Caitlin, Garner, DeKryger, Baker, King, Hamner, and Rzepka

ABSTAIN: Stalker

NAYS: None

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Mike Hamner, the Chairman of the Board of the Cadillac Industrial Fund, hereby certify this to be a true and complete copy of Resolution No. 2021-01, duly adopted at a meeting of the Cadillac Industrial Fund held on the 14th day of January, 2021.



By: Mike Hamner
Its: Chairman

Date: January 19, 2021

Council Communication

Re: Friends of the Library, amended request

Introduction

The Friends of the Library are asking to place yard type signs and sandwich board signs in the City Right-Of-Way for the days that they have scheduled to have their book sales in 2021. The Friends of the Library are making changes in how they're going to operate the book sales in 2021. In the October 5, 2020 Council Communication regarding the Friends of the Library book sales the plan was to have four book sales, each lasting three days. The attached letter dated December 26, 2020 from the Friends of the Library explains their current plans for 2021. Staff has told representatives for the Friends of the Library that council approval is not needed for signs placed on library property if the signs meet the dimensional standards in the ordinance.

The locations the group is requesting are;

1. At South Lake Street and the West Chapin Street intersection.
2. In the tree lawn right-of-way (ROW) in front of the library and along the public parking lot located farther south.
3. On W. Chapin Street near Mitchell Street and Chemical Bank.

The sign copy will read;

**CADILLAC LIBRARY
USED BOOK SALE**

“TIME OF SALE”

Requested Council Action

Consider granting permission for the Friends of the Library to place signs at the locations listed above during the hours of the sales.

Friends of the Library
Cadillac Wexford Public Library
411 S. Lake Street
Cadillac, MI 49601



December 26, 2020

Mike Coy
Zoning Administrator
200 N. Lake St
Cadillac, MI 49601

Dear Mike,

Thank you for your assistance.

The Friends of the Cadillac Wexford Public Library (FOL) would like to amend the most recent sign permit we submitted to you for 2021.

We would like to remove the book sale for January due to Covid restrictions. It is hoped that FOL will be able to have book sales on the other dates specified, but these are also subject to possible cancellation.

Also, please add this to the page with the event date:

FOL would like to have outdoor book sales weekly on the grass at the back of the CWPL parking lot starting May 31 through September 30, 2020. We currently plan on having the book sales on Thursdays or Saturdays.

FOL Book Sale signs will be placed as specified in this permit.

If you have questions or required additional information, please contact me at (231) 884-1663 or by email: longvicki@gmail.com.

Thank you for your assistance

Vicki Long

Vicki Long
Treasurer and Book Sales Chair

January 19, 2021

Council Communication

Re: Downtown Sidewalk Cafés

Introduction

Clam Lake Beer Company, Hermann's European Cafe, and the Raven Social have requested approval to place sidewalk cafés in front of their downtown Cadillac restaurants in 2021. Staff has requested and received site plans showing the placement of the tables, chairs, and barriers from the three businesses. The three site plans show the café placement near the building front walls with adequate room for pedestrian traffic meeting the 60 inches of clearance required in the ordinance. The Raven in 2021 additionally will have seating on the balcony in addition to the street level.

Staff has reviewed the request and supports the program subject to the following conditions:

- 1) The Cadillac City Code of Ordinance that relates to sidewalk cafes in Section 46-395 is followed which includes a requirement for a site plan and proof of insurance.
- 2) Businesses with a sidewalk café on Mitchell Street/Business US-131 acquire the needed sidewalk café permit through the State of Michigan.

Requested Council Action

Council is asked to approve the request of Clam Lake Beer Company, Hermann's European Café, and the Raven Social to have sidewalk cafes in front of their businesses in 2021 meeting the two requirements listed.

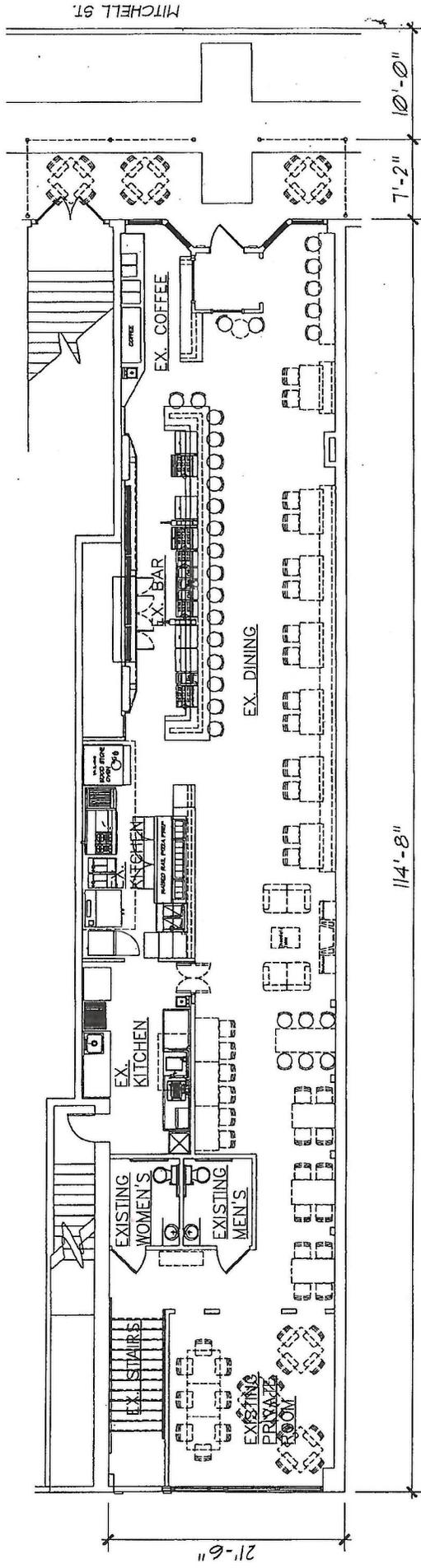
APPROVED

REVIEWED FOR COMPLIANCE WITH
CADILLAC ZONING ORDINANCE

Mike Coy Zoning Adm., Zoned B-2
CADILLAC ZONING DEPARTMENT
1-6-2021

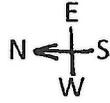
Clam Lake Beer Co.

106 S. Mitchell Street



EXISTING
STREET LEVEL FLOOR PLAN
SCALE: NTS

Hermann's European Café



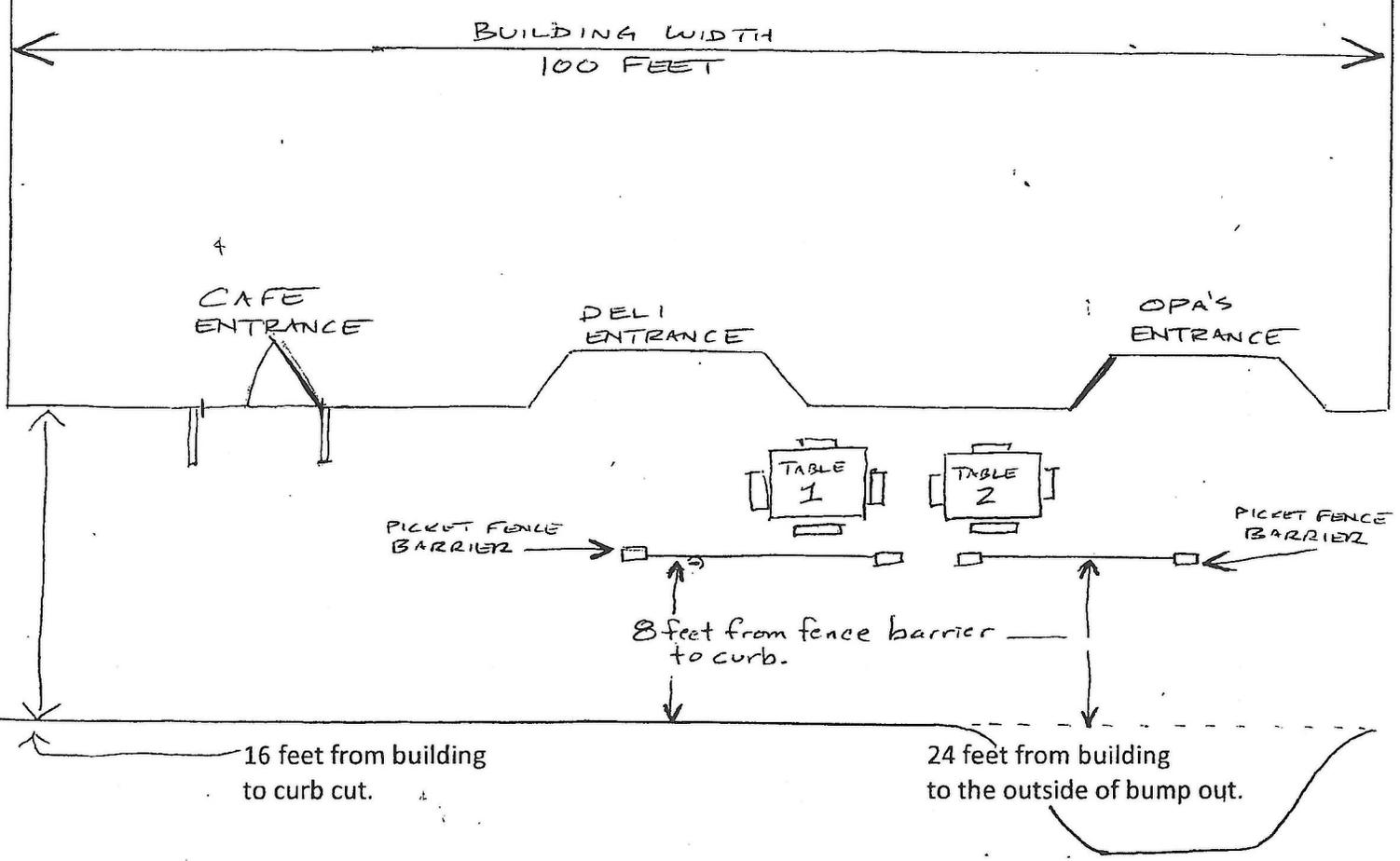
APPROVED

REVIEWED FOR COMPLIANCE WITH
CADILLAC ZONING ORDINANCE

Make Coy Zoning adm, Zoned B-2

CADILLAC ZONING DEPARTMENT

1-6-2021



214 N. Mitchell Street

APPROVED

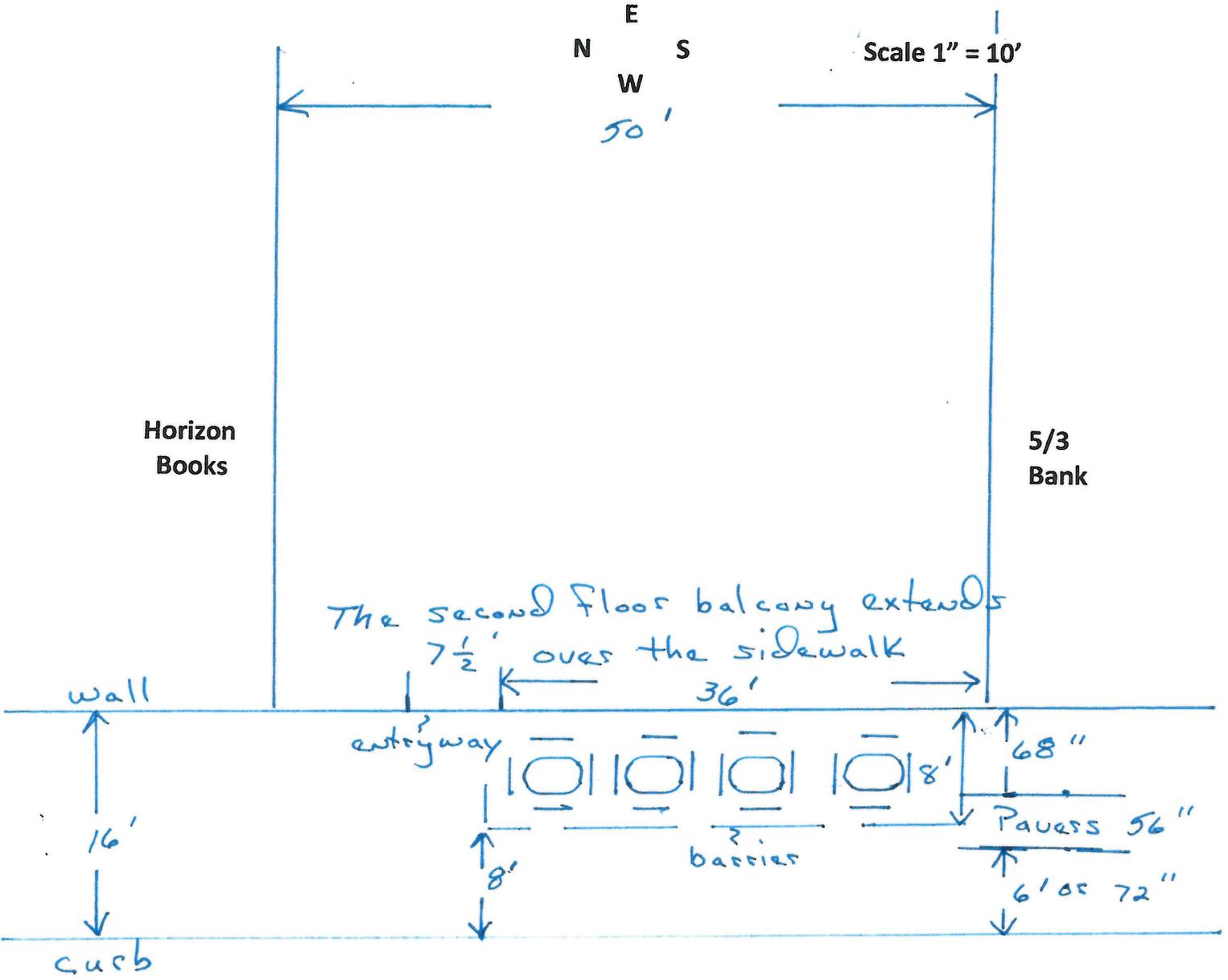
REVIEWED FOR COMPLIANCE WITH
CADILLAC ZONING ORDINANCE

Make Coy Zoning Admin, Zone B-2

CADILLAC ZONING DEPARTMENT

1-6-2021

Raven ~~Brewing & BBQ~~



119 S. Mitchell St.

From: [Dawn Casey](#)
To: [Marcus Peccia](#); [J Clark](#)
Subject: Request for use of splash pad
Date: Wednesday, January 13, 2021 12:28:51 PM

Marcus,

Thank you for taking time to discuss my request for the use of the splash pad to place individual tents for Clam Lake Beer Co take out guests. In an attempt to create additional income for the employees of CLBC and create more revenue for the brewery, Josh Clark and I have held many brainstorming sessions and the following is our hopes and needs from the city.

- We would like to place 4-5 easy-up, pop up tents on the plaza, specifically on the splash pad area.
- Pursuant to CDC guidelines: The tents will hold one group per tent with a maximum of 6 guests.
- Clam Lake Beer Company will provide the tents, tables and chairs.
- Clam Lake Beer Company will also take the responsibility of snow removal.
- The tents on the plaza will be Take-Out ONLY, whereas, guests will be able to place orders online or by calling the brewery and will receive a text or phone call when the order is ready to be picked up.
- We are also requesting to place an enclosed trailer in one of the parking spaces for evening storage.
- The hours and days we are planning to have the tents available are Monday - Sunday from 11am - 9:30pm.

Again, thank you for your time and consideration.

Sincerely,
Dawn Casey



Today's Date 1.13.21

City Received Date

MUST BE OFFICIALLY CITY DATE STAMP

All City Parks Request Form

Reason for Request USE OF PLAZA FOR GUEST DINING
Organization CLAM LAKE BEER CO. Contact Person DAWN CASEY
Contact Phone 616.260.2737 Contact Email dcasey@clamlakebeerco.com
Date JAN 14 - ~~EBB~~ MARCH 31 Times 11AM - 9:30PM

City Parks Please Check One

- Downtown "Fountain" City Park
- Cadillac Commons Plaza
- Sound Garden
- The Bridge
- Naval Reserve Flower Open Space
- Tree Zoo Gazebo

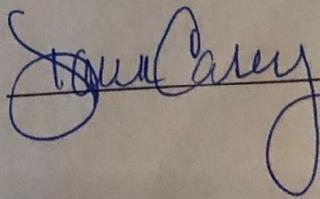
City of Cadillac Guidelines:

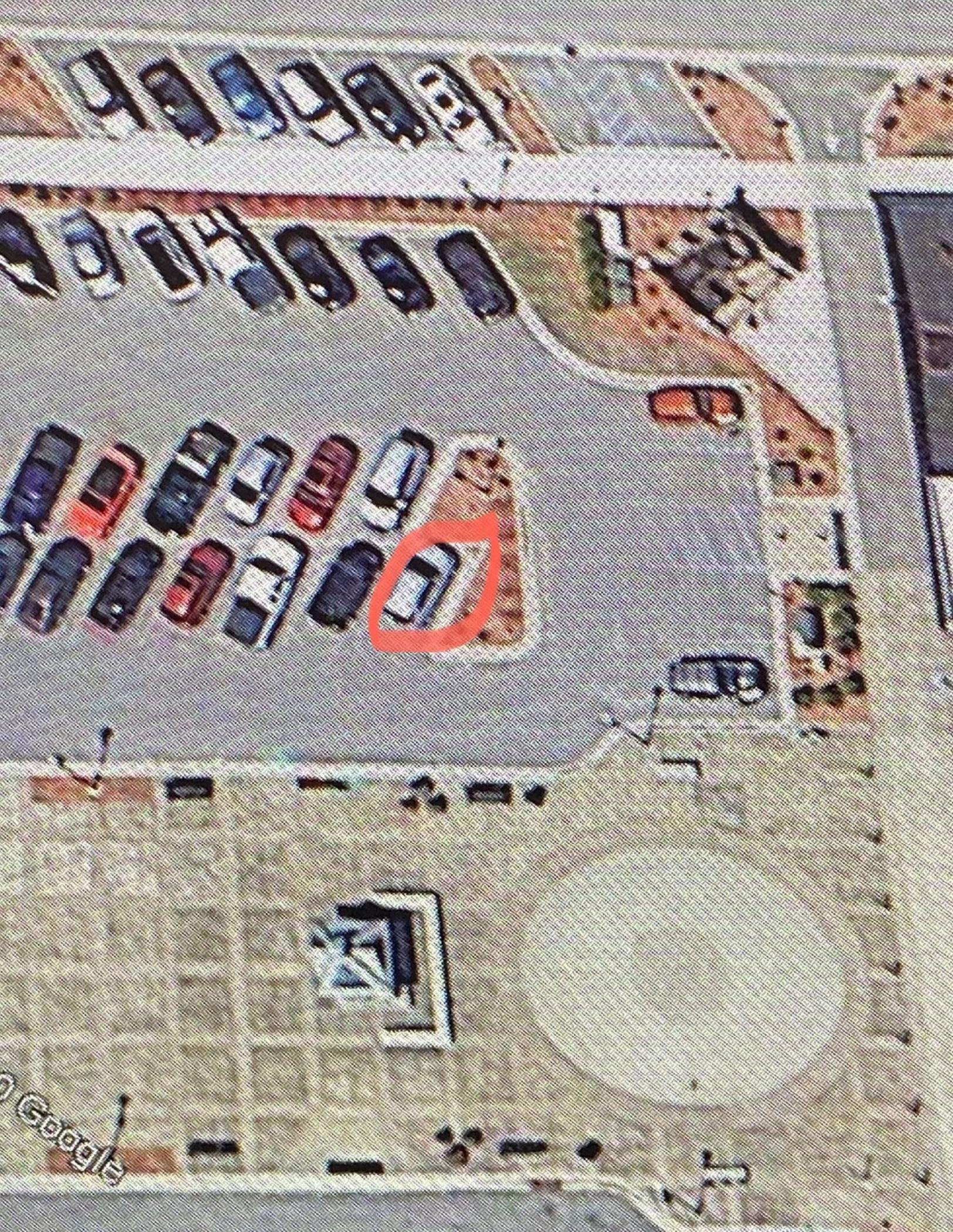
Please read the following and initial to acknowledge your understanding

- dc All Parks are for public use
- dc The City does not provide any tents, tables, chairs, rugs, extension cords etc
- dc The fountain may not be operating due to equipment break downs or weather conditions such as wind
- dc I understand and agree to these requirements and understand if these are not met the request will be denied.
- dc Not all parks have space for tents, chairs etc.
- dc If needing speakers or microphone fee may be required (\$15)

Form must be emailed, mailed or brought to:

Cadillac City Hall
Attn: Public Works Department-Events
200 N. Lake Street
Cadillac, MI 49601

Print Name DAWN CASEY Signature  Date 1/13/21



Google

January 19, 2021

COUNCIL COMMUNICATION

Re: Reappointment of Bryan Elenbaas the Cemetery Board

Bryan Elenbaas has expressed interest in continuing to serve as a member of the Cemetery Board. He has been on the board since 2020, when he replaced an ailing member.

Recommended Council Action:

Motion to reappoint Bryan Elenbaas to a three-year term on the Maple Hill Cemetery Board, which will end on 1/19/2024.

January 19, 2021

COUNCIL COMMUNICATION

Re: Reappointment of Thomas Olmsted to a Three-Year Term on the Cemetery Board

Thomas Olmsted has expressed interest in continuing his service on the Cemetery Board for another three-year term. He was originally appointed in 2014.

Recommended Council Action:

Motion to reappoint Thomas Olmsted to a three-year term on the Cemetery Board, which will end on 1/19/2024.

January 19, 2021

COUNCIL COMMUNICATION

Re: Reappointment of David Bunce to a Three-Year Term on the Planning Commission

David Bunce has expressed interest in being reappointed to serve as a member on the Planning Commission for a three-year term. He was first appointed in 2018.

Recommended Council Action:

Motion to reappoint David Bunce to a three-year term on the Planning Commission, which will end on 1/19/2024.

CADILLAC HOUSING COMMISSION

RESOLUTION #639

Employee Wage Increase

Commission Members Present: Commissioner Dolack
Commissioner Frost
Commissioner Puruleski
Commissioner Knight
Commissioner Coffey

Commission Members Absent: None

The following resolution was offered by Commissioner Frost and supported by Commissioner Knight.

BE IT RESOLVED, by the Cadillac Housing Commission that:

WHEREAS, the Executive Director, Carrie Ferguson, researched 2021 employee wage increase data and,

WHEREAS, the Director provided copies to the Personnel Committee to review her research,

BE IT RESOLVED, that the Commission approves of the information presented and agrees with a 10% pay increase for Executive Director and the 3% wage increase for all other employees except the recent new hire.

AYES: Commissioner Dolack, Frost, Puruleski, Knight, Coffey

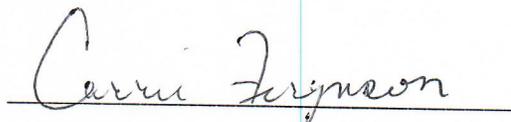
NAYS: None

ABSENT: None

This resolution was declared adopted on December 21, 2020 by President Coffey.



Judy Coffey, President



Carrie Ferguson, Secretary

January 19, 2021

Council Communication

Re: Hardship (Poverty) Exemption Policy

Public Act 390 states that the governing body of the local assessing unit shall determine and make available to the public, the policy and guidelines the local assessing unit uses for granting hardship (poverty) exemptions. Furthermore; MCL 211.7u requires local units to **annually** adopt a policy, including an asset test used to approve or deny poverty exemptions.

The City of Cadillac has adopted and incorporated the federal poverty guidelines established by US Department of Health & Human Services. The revision to our existing policy establishes the 2020 Health and Human Services Poverty guidelines. The Board of Review utilizes these guidelines when a hardship (poverty) application comes before them.

The Audit of Minimum Assessing Requirements (AMAR) requires the local unit to set an actual dollar amount for assets with the exemption of the primary resident. We have included language in this policy to set the amount of \$50,000 as the asset amount not to exceed, excluding the primary home.

Council Action

Adopt the updated Hardship (Poverty) Exemption Policy utilizing the 2021 Health and Human Services Poverty guideline as well as a \$50,000 asset guideline, excluding the primary home.

POLICY: Hardship (Poverty) Exemption

DATED: January 21, 1997

REVISED: February 16, 1998; March 1, 1999; February 6, 2006; May 7, 2007; December 15, 2008; December 11, 2012; November 18, 2013; March 5, 2018; February 18, 2019; January 21, 2020; January 19, 2021

PURPOSE: Public Act 390 of 1994 was passed by the Michigan legislature and signed by the Governor on December 29, 1994, and said Public Act makes significant changes to the poverty exemption policy found in 211.70 as amended, of the Michigan Compiled laws. Public Act 390 states that the governing body of the local assessing unit shall annually determine and make available to the public, the policy and guidelines the local assessing unit uses for granting hardship (poverty) exemptions. The City of Cadillac develops a hardship exemption policy of real and personal property of persons, who, in the opinion of the Board of Review, by reason of poverty, are unable to contribute towards the public charges. MCL 211.7u (1)

POLICY: In order to be eligible for a hardship (poverty) exemption, the claimant must establish or comply with all of the following:

1. Be the owner and occupant of property that is his/her principal residence for the year for which the exemption is requested. If requested by the Board of Review, a copy of the deed, land contract, or other evidence of ownership of the property. MCL 211.7u (2) (a)+(d)
2. Not own any other real estate and/or recreational vehicles in or out of the State of Michigan.
3. Fully complete the Declaration of Poverty Request for tax relief application, including the asset and income schedule.
4. Hardship exemption may be granted up to a maximum of 50 percent.
5. The exemption is also dependent upon the total household income of the applicant meeting the guidelines established by the City of Cadillac.
 - a. Total household income is defined as money, wages, and salaries before deductions; net receipts from non-farm self-employment, business, professional, enterprise, or partnership after deductions; payments from social security, retirement, unemployment compensation, veteran's payments, public assistance; alimony, child support, military family allotments or other regular support from an absent family member or someone not living in the household; private pensions, government pensions, annuity or insurance payments; scholarships, grants, fellowships, assistantships; dividends, interest, rental income, royalties, periodic receipts from estates or trusts, gambling or lottery winnings.
 - b. In compliance with *Ferrero v Walton Township*, 295 Mich App 475: 813 NW2d 368 (2012), when determining "total household income" of the applicant, the City shall not include or consider monies the applicant received from claiming homestead property tax credit.

6. Provide a current or preceding year federal and state income tax returns for all persons residing in the principal residence
7. Provide a valid driver's license or other form of identification if requested by the Board of Review. MCL 211.7u (2)(c)
8. Meet the City of Cadillac's income standards for "Poverty Threshold" for the calendar year in question. As its "Poverty Threshold", the City of Cadillac has adopted and incorporated the federal poverty guidelines updated annually in the Federal Register by the United States Department of Health and Human Services. (under authority of Section 673 of subtitle B of Title VI of the Omnibus Budget Reconciliation Act of 1981, Public Law 97-35, 42 USC 9902)

2020 HHS POVERTY GUIDELINES

| Persons in Family/Household | Poverty Guideline |
|-----------------------------|-------------------|
| 1 | \$12,760 |
| 2 | \$17,240 |
| 3 | \$21,720 |
| 4 | \$26,200 |
| 5 | \$30,680 |
| 6 | \$35,160 |
| 7 | \$39,640 |
| 8 | \$44,120 |

*Families with more than 8 persons, add \$4,480 for each person.

9. Even if the income guidelines are met, assets shall not exceed \$50,000 with the exception of the Primary home.
10. This policy applies only to individuals and is not for trusts or other types of ownerships such as corporations, limited liability companies, partnerships, associations, and co-owners (the only exception being the individual owner of a life estate).
11. Only the assessed value of the principal residence of an owner of a life estate shall apply, but the incomes of the owner of a life estate and income of all interested persons and household members shall be combined for determination of the poverty threshold. The owner of the life estate must reside and use the property as his or her principal residence.
12. Any tax exemption given to an individual under these guidelines shall be for the one (1) year's taxes. A new application will be required each year an exemption is requested.
13. During the deliberation process, the Board of Review must remain totally objective and ensure that their decisions is in no way arbitrary. The Board of Review must follow this hardship exemption policy and the guidelines set forth within.

14. The City Assessor and the Board of Review shall notify in writing all applicants whose application for exemption is being denied. The applicant may appeal the decision by applying to the Michigan Tax Tribunal and filing the appeal in writing prior to June 30th for a March Board of Review action. For July and December Board of Review actions the appeal must be filed with the Tax Tribunal within 30 days of receipt of your answer from the Board of Review. The address is Michigan Tax Tribunal, 611 West Ottawa, PO Box 30232, Lansing, Michigan 48909.

15. The assessor will act as an advisor for the Board of Review. The Board of Review will have the final determination for a hardship exemption. A person who files a claim is not prohibited from also appealing the assessment on the property for which that claim is made before the Board of Review in the same year.
MCL211,7u (6).

16. The application filing for an exemption under this policy shall be filed after January 1, but before the day prior to the last day of the Board of Review.
MCL 211.7U (3)

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Robert J. Engels
Stephen King
Bryan Elenbaas

RESOLUTION NO. 2021 - _____

**RESOLUTION TO TERMINATE MUNICIPAL SERVICES AGREEMENT WITH
CADILLAC CASTLE**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held electronically on the 19th day of January, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, Cadillac Castle Limited Dividend Housing Association, Limited Partnership ("Cadillac Castle") is constructing a housing project for low to moderate income families financed in part with Low Income Housing Tax Credits in the City (the "Project"); and

WHEREAS, the City and Cadillac Castle entered into a Municipal Services Agreement ("MSA") dated July 16, 2018, which states that the City will provide the Project certain municipal services and Cadillac Castle will pay for those services based on a percentage of annual shelter rents concurrent with an annual payment in lieu of taxes under the State Housing Development Authority Act of 1966 (the "Act") pursuant to Ordinance No. 2018-08, as amended (the "PILOT Ordinance"); and

WHEREAS, Section 3 of the MSA provides that the payment for municipal services under the MSA will end with the termination of the PILOT Ordinance; and

WHEREAS, upon consultation with Cadillac Castle, the parties desire to mutually terminate the MSA before the termination of the PILOT Ordinance as there will be market rent units in the Project that will be subject to full ad valorem taxation pursuant to the Act and the PILOT Ordinance, so the MSA is no longer necessary; and

WHEREAS, the City has reviewed a proposed Termination Agreement (attached as **Exhibit A**) to terminate the MSA and finds that approving the Termination Agreement is in the best interest of the public health, safety, and welfare.

NOW, THEREFORE, the City Council for the City of Cadillac hereby resolves as follows:

1. The City approves the Termination Agreement (Exhibit A) to terminate the MSA.
2. The City Manager and City Clerk are authorized and directed to execute the Termination Agreement on behalf of the City of Cadillac.
3. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2021 - ____, duly adopted at a meeting of the City Council held on the 19th day of January, 2021.

Sandra Wasson
Cadillac City Clerk

TERMINATION OF MUNICIPAL SERVICES AGREEMENT

THIS TERMINATION OF MUNICIPAL SERVICES AGREEMENT (this "Termination") is made effective as of January ____, 2021 (the "Effective Date"), by and between CADILLAC CASTLE LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP, a Michigan limited partnership ("CC"), and THE CITY OF CADILLAC, a Michigan municipal corporation (the "City").

RECITALS

A. CC and the City are parties to that certain Municipal Services Agreement dated July 16, 2018 (the "MSA") with respect to a housing project to be known as Cadillac Castle and being more particularly described in the MSA.

B. CC and the City now desire to terminate the MSA effective as of the Effective Date hereof.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, CC and the City, intending to be legally bound, agree as follows:

AGREEMENT

1. CC and the City hereby agree that the MSA is terminated effective as of the Effective Date hereof.

2. This Termination may be executed in any number of counterparts, and it is contemplated that the parties hereto may execute different counterparts, which together shall constitute one and the same instrument. This Termination may be executed by facsimile or electronic (PDF) signatures.

CC and the City have executed this Termination effective as of the Effective Date set forth above.

CADILLAC CASTLE LIMITED DIVIDEND HOUSING
ASSOCIATION LIMITED PARTNERSHIP,
a Michigan limited partnership

By: _____
Name: _____
Its: _____

THE CITY OF CADILLAC,
a Michigan municipal corporation

By: _____
Name: _____
Its: _____

City Council

200 North Lake Street
Cadillac, Michigan 49601
Phone (231) 775-0181
Fax (231) 775-8755



Mayor
Carla J. Filkins

Mayor Pro-Tem
Tiyi Schippers

Councilmembers
Robert J. Engels
Stephen King
Bryan Elenbaas

RESOLUTION NO. 2021-_____

**RESOLUTION TO APPOINT WEXFORD COUNTY EMERGENCY MANAGEMENT
COORDINATOR AS EMERGENCY MANAGEMENT COORDINATOR**

At a meeting of the City Council of the City of Cadillac, Wexford County, Michigan, held electronically on the 19th day of January, 2021, at 6:00 p.m.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by _____ and seconded by _____.

WHEREAS, Michigan is continuing to experience illnesses and deaths due to the COVID-19 pandemic; and

WHEREAS, in Wexford County as of December 16, 2020, state officials have confirmed 852 cases of COVID-19, 38 probable cases of COVID-19, and 16 deaths related to COVID-19; and

WHEREAS, pursuant to Section 9 of the Emergency Management Act, Act 390 of 1976, the City is authorized to appoint an emergency management coordinator to coordinate all matters pertaining to emergency management, disaster preparedness, and recovery assistance within the City; and

WHEREAS, the City wishes to appoint an emergency management coordinator to coordinate any necessary City response to the COVID-19 pandemic and to exercise any

other emergency management, disaster preparedness, and recovery assistance powers conferred by applicable law.

NOW, THEREFORE, the City Council of the City of Cadillac, Wexford County, Michigan, resolves as follows:

1. The City appoints the Wexford County Emergency Management Coordinator to serve as the Emergency Management Coordinator for the City in accordance with the Emergency Management Act.

2. As Emergency Management Coordinator, the Wexford County Emergency Management Coordinator is vested with all authority conferred by the Emergency Management Act.

3. The Wexford County Emergency Management Coordinator's appointment will continue perpetually until it is rescinded by a resolution approved by City Council.

4. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF WEXFORD)

I, Sandra Wasson, City Clerk of the City of Cadillac, hereby certify this to be a true and complete copy of Resolution No. 2021-____, duly adopted at a meeting of the City Council held on the 19th day of January, 2021.

Sandra Wasson
Cadillac City Clerk